



DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON

FILED

JAN 13 1950

PLEASE RETURN TO
SECRETARY'S RECORDS

U. S. D. A.

1

MEMORANDUM NO. 1248

January 12, 1950.

Missouri River Basin USDA Field Committee

There is hereby established a Missouri River Basin USDA Field Committee. The function of the Committee shall consist of advising and assisting the Field Representative, Office of the Secretary, (a) in coordinating plans and activities of the Department in carrying out the integrated agricultural program for the Missouri River Basin, (b) in facilitating effective working relationships with the Land Grant Colleges, other State and local groups, and with the field representatives of other Federal agencies, (c) in planning the Department's participation in the Missouri Basin Inter-Agency Committee activities, and (d) in furnishing information for the public relating to agricultural work now being done or proposed in the Basin.

The membership of the Committee will be composed of the Field Representative, Office of the Secretary, who will serve as Chairman, and representatives from the Agricultural Research Administration, Bureau of Agricultural Economics, Extension Service, Farm Credit Administration, Farmers Home Administration, Forest Service, Production and Marketing Administration, Rural Electrification Administration, and Soil Conservation Service.

The Head of each of these bureaus and agencies is authorized and requested to designate a representative who will act as a member of the committee in performing those functions that are essential to the committee's work. The work of the committee is necessary to carry out the Department's program in the Missouri River Basin. Accordingly, each member will be expected to spend such time, at such locations, as the activities of the committee with respect to his particular bureau or agency may require.

The Committee hereby established replaces the Departmental Working Group formulated under my memorandum No. 1220 of July 9, 1948, and the Field Advisory Committee which was established to facilitate the objectives of Memorandum No. 1176 of October 17, 1946.

Charles F. Brannan
Secretary

FARM PROGRAM

UNITED STATES DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington 25, D. C.

January 17, 1950

MEMORANDUM NO. 1249

NATIONAL FOREST ADVISORY BOARD OF APPEALS

There is hereby established the National Forest Advisory Board of Appeals to advise the Secretary on any appeals to him from the decisions of the Chief of the Forest Service involving any public use of the national forests and other lands under the administration or control of the Forest Service. The Board shall be comprised of five employees of the Department of Agriculture, to be selected from any agencies within the Department except the Forest Service. A majority of the members of the Board shall constitute a quorum. Upon receipt of a written request to the Secretary from the appellant, the Secretary shall refer the appeal to the Board before which the appellant may appear if he so desires and the Board shall consider the appeal ^{on its merits} and furnish its advice and recommendations to the Secretary.

Charles F. Brannan
Secretary

File
Regn No 3599
FILED

JAN 23 1950

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C.F.B.

January 17, 1930

MEMORANDUM NO. 1249

NATIONAL FOREST ADVISORY BOARD OF APPEALS

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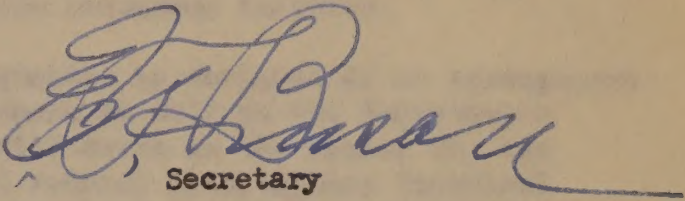
UNITED STATES DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington 25, D. C.

September 23rd, 1957

REVOCATION OF
MEMORANDUM NO. 1249

National Forest Advisory Board of Appeals

Memorandum No. 1249 issued by the Secretary of Agriculture
on January 17, 1950, establishing the National Forest Advisory
Board of Appeals, is hereby revoked.


Secretary

UNITED STATES DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington 25, D. C.

September 28, 1957

MEMORANDUM NO. 1249
REVOCATION OF

National Forest Advisory Board of Appeals

Memorandum No. 1249 issued by the Secretary of Agriculture
on January 17, 1950, establishing the National Forest Advisory
Board of Appeals, is hereby revoked.


Secretary



DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON

February 3, 1950.

MEMORANDUM NO. 1250

FILED

Appointment of Field Representative, Office of the Secretary,
in the Pacific Southwest

1950

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Mr. Warren T. Murphy has been appointed field representative of the Office of the Secretary to serve in the Pacific Southwest area. His headquarters will be at Salt Lake City, Utah.

The appointment of a field representative in the Colorado River area and the adjacent inter-mountain basins to the west will facilitate the coordination of the Department's programs relating to development, utilization, and conservation of the land and water resources of this important section of the nation. The development of the resources of the Pacific Southwest on a broad multiple-purpose scale is well under way. The people of the region look to the Department of Agriculture and its cooperating State agencies for strong leadership and assistance. They expect the Department to carry out its authorized responsibilities relating to rural well-being and to all other aspects of agricultural activities including the management of the national forest lands in the area, research, and the development, utilization and conservation of the resources of soil and water upon which western agricultural life is so dependent. Regional coordination of the activities of all agencies concerned with the problems involved is essential and becomes more so as the demands upon available resources increase.

The appointment of a field representative is designed as an arrangement to serve the agencies of the Department as well as the Secretary's office. The field representative will serve as the member for the Department on the Pacific Southwest Federal Inter-Agency Technical Committee. He will also serve in the field as liaison and coordinating officer for the Department. This activity will include Department of Agriculture agencies in the region, other Federal agencies, State and local public organizations, and other groups and organizations interested in resource development, utilization, and conservation.

In order that the Department's representative may carry out his duties and responsibilities most effectively, each of the agencies of the Department with programs affecting resources development, use, and conservation in the regional will, I am sure, extend to him its full cooperation and assistance. Without setting limits on the extent of his cooperative relations with the agencies in the field, he and the affected agencies will consult and advise with each other freely, and exchange essential information on matters of policy and programs.

PERSONNEL 10

DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON

February 3, 1950



MEMORANDUM FOR THE SECRETARY

Appointment of Field Representative, Office of the Secretary,
in the Pacific Region

Mr. Nathan T. Murphy has been appointed field representative of the Office of the Secretary to serve in the Pacific Southwest area. His headquarters will be at Salt Lake City, Utah.

The appointment of a field representative in the Colorado River area and the adjacent Indian-Bureau lands to the west with the Pacific Northwest is the Department's program relating to development, utilization, and conservation of the land and water resources of this important section of the nation. The development of the resources of the Pacific Northwest on a broad multiple-purpose basis is well understood by the people of the region and the Department of Agriculture and its cooperating State agencies for strong leadership and assistance. They expect the Department to carry out its authorized responsibilities relating to rural well-being and to all other aspects of agricultural activities including the management of the national forest lands in the area, research, and the development, utilization and conservation of the resources of soil and water upon which western agriculture life is so dependent. Regional coordination of the activities of all agencies concerned with the problems involved is essential and becomes more so as the demands upon available resources increase.

The appointment of a field representative is designed as an arrangement to serve the attention of the Department as well as the Secretary's office. The field representative will serve as the center for the Department in the Pacific Southwest Federal Inter-agency Technical Committee. He will also serve as the field liaison and coordinating officer for the Department. This activity will include Department of Agriculture agencies in the region, other Federal agencies, State and local public organizations, and other groups and organizations interested in resource development, utilization, and conservation.

In order that the Department's representative may carry out his duties and responsibilities most effectively, each of the agencies of the Department with programs affecting resource development, use, and conservation in the region will, I am sure, extend to him the full cooperation and assistance. Mutual setting limits on the extent of his cooperative relations with the agencies in the field, he and the affected agencies will consult and advise with each other freely, and exchange essential information on matters of policy and program.

It is also desired that the agencies utilize his services in situations involving working relationships with others, and serve as advisers and counselors to him either individually or by committee as he may request.

As Mr. Murphy plans to call upon field personnel of Department agencies in the Pacific Southwest in the near future, they should be furnished with copies of this memorandum at an early date. This office should be furnished with three copies of any instructions relating to this memorandum that are sent to agency officials in the region.

As yet a permanent office has not been secured for him in Salt Lake City. Until Mr. Murphy is in a permanent location, mail should be addressed to him c/o State Chairman, Production and Marketing Administration, 222 S.W. Temple Street, Salt Lake City, Utah.

Secretary

H. T. Hutchinson

Assistant Secretary

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Assistant Secretary



DEPARTMENT OF AGRICULTURE

OFFICE OF THE SECRETARY
WASHINGTON

FEB 16 1950

February 14, 1950.

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U. S. D. A. 1

MEMORANDUM NO. 1251

Property Management

In the recent hearings before the House Subcommittee on Agriculture Appropriations in connection with appropriations for the fiscal year 1951, there were presented by the Subcommittee a number of instances from a report of the Committee's investigators which appear to call for more adequate emphasis and attention to the proper care, utilization and disposal of property. It goes without saying, of course, that steps are already being taken to correct specific conditions mentioned by the investigators.

Through the years the Department of Agriculture has stressed the importance of careful, prudent property management, and has emphasized that proper equipment utilization is an integral part of the responsibility of the head of every agency, bureau, branch, division or field station. Property utilization policies designed to meet the fluctuating and diversified program needs of Department activities have been cooperatively developed and promulgated for the direction and guidance of agencies in carrying out assigned functions. To avoid any expenditures not absolutely necessary, the need for maximum utilization and careful management of equipment has been emphasized as a matter of policy. At the same time, recognition has been given to the total overhead costs of retaining excesses and of the need to make them available on a Government-wide basis to assist in reducing public expenditures generally; there has been insistence that property not be held simply in anticipation of funds being made available by the Congress in future years.

Because of the fundamental relationship of property to program operations, and in view of the basic need for the closest coordination possible on matters relating to property utilization and the program of work itself, the determination and release of excesses has been appropriately recognized as the responsibility of the agency to which the work programs have been assigned. Thus, the Department's policies and regulations are designed to cover Department-wide responsibilities and serve as a framework with sufficient flexibility to cope with specialized functions and within which each agency must mold its own management policies, regulations, standards and practices to fit specific program and operational patterns.

PROPERTY

DEPARTMENT OF AGRICULTURE

OFFICE OF THE SECRETARY

WASHINGTON



February 14, 1930

WASHINGTON, D. C.

Property Management

In the recent hearings before the House Subcommittee on Agriculture the Department has been requested to report on the progress of its work in connection with the management of its property. The Department has been requested to report on the progress of its work in connection with the management of its property. The Department has been requested to report on the progress of its work in connection with the management of its property.

Through the years the Department of Agriculture has received the attention of Congress, the public, and the press. The Department has been requested to report on the progress of its work in connection with the management of its property. The Department has been requested to report on the progress of its work in connection with the management of its property. The Department has been requested to report on the progress of its work in connection with the management of its property.

Because of the fundamental relationship of property to the progress of the Department, it is necessary to have a system of property management. The Department has been requested to report on the progress of its work in connection with the management of its property. The Department has been requested to report on the progress of its work in connection with the management of its property. The Department has been requested to report on the progress of its work in connection with the management of its property.

Concerning the maximum use and prudent management of property, the Department's regulations state, in part, as follows:

"It is the policy of the Department to obtain maximum use of all property in its control. Full utilization of Government property is a fundamental responsibility of every administrator in the Department, but property should not be held to supply the needs of contemplated programs or activities unless they are already authorized and funds are available. It is the Department's purpose to cooperate in insuring that all property is being fully utilized to the best interests of the Government as a whole."
(5 AR 596)

"Agencies should continuously survey property in their control to determine that which is surplus to their needs and responsibilities - consideration being given to possible uses elsewhere in the agency, the condition and value of the property, and the overall cost of transportation to some other destination - and initiate promptly action to dispose of all surpluses in accordance with applicable laws and regulations. Surveys of annual and other inventories should be helpful in accomplishing this purpose."
(5 AR 597)

In addition, the Department's regulations have provided means for reporting excess supplies or equipment, in Washington or the field, for which an agency has no further use. Provision has been made for notifying other agencies of the availability and description of such articles, thereby facilitating the transfer of items needed in other activities. The Area Agricultural Equipment Committees were organized several years ago for the primary purpose of promoting and achieving through agency cooperation the maximum use of supplies and equipment within the Department.

The possibilities of borrowing and lending equipment have been explored with agencies and at meetings of the Area Agricultural Equipment Committees, and regulations outlining the policy have been issued as follows:

"In obtaining the maximum use of property (see 5 AR 596 and 597) and avoiding unnecessary purchases, administrative officers should keep in mind the possibilities of offering for use in other agencies equipment which would otherwise be out of service for strictly temporary periods (but not surplus), and when planning to acquire property should give careful consideration to whether needs could be adequately satisfied by borrowing property which may be similarly available from other agencies. In determining whether it is practicable and economical to loan or borrow property under such circumstances, consideration should be given to suitability, condition, value, extent and nature of use, extent of availability, portability, cost of transportation, and other similar factors."
(5 AR 607)

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(5 AR 607)

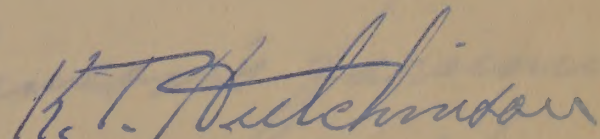
Under these policies, regulations and other measures, an increasing amount of good work has undoubtedly been accomplished throughout the Department toward better property management. To be sure that our house is in order, each agency head is requested to proceed at once with a special utilization survey of all property for which the agency is responsible, and cause to be promptly reported as excess all items determined, in accordance with the Department's regulations, to be non-essential to efficient administration of the agency's activities. The survey should be conducted by a staff with sufficient stature in the organization to insure a proper correlation of equipment need determinations with program operating requirements.

It is also requested that a report on the completed survey be made to the Director of Finance by May 31, 1950. The report should include (1) a general statement on conditions found with regard to property utilization throughout the agency; (2) an indication as to whether all property then on hand has been administratively determined to be essential to program needs or is in the process of being disposed of, i.e., declared excess to an Area Chairman or the Departmental Board of Survey, advertised for sale, or awaiting delivery to another agency; and (3) a report on the measures taken within the agency to assure continued compliance with applicable policies, regulations, and good property utilization practices, and thus to insure that the agency and the Department will not be subject to criticism for failure to properly manage equipment and appropriately dispose of any which may be excess to its needs.

In addition to related data currently being reported, the Office of Budget and Finance will arrange for the Area Equipment Committee Chairmen and the Departmental Board of Survey to report to it the original cost (estimated if not known) and estimated value of all property reported excess by each of the agencies during the last two quarters of this fiscal year, and will make such data available centrally to the respective agencies affected.

The Office of Budget and Finance will continue to give this subject special attention on a Department-wide basis, and within its available staff resources will review with agencies the Department's property management activities in Washington and the field.

Problems or questions which agencies may have concerning this matter should be taken up with Mr. James Scammahorn, Assistant Director of Finance, extension 3353.


Assistant Secretary

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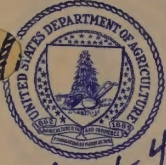
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Assistant Secretary



DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON

March 28, 1950

MEMORANDUM NO. 1252

APR 6 1950

Establishment of Department Efficiency Awards Committee

PLEASE RETURN TO
SECRETARY'S RECORDS

In conformance with Public Law 429, 81st Congress, section 1002, which directs establishment of an Efficiency Awards Committee, I am designating the following to serve on the Committee:

N. R. Bear, Executive Secretary
K. T. Hutchinson, Chairman
T. Roy Reid, Vice Chairman
Ivy W. Duggan
Keith Himebaugh
Ralph S. Roberts
B. T. Shaw
Arthur B. Thatcher
Ralph S. Trigg
Lyle F. Watts

(Added by 'phone - Harris
to Mrs. Johnson 3-17-50)

The Efficiency Awards Committee will have general supervision over all incentive award functions of the Department, will stimulate wide employee participation, and will make awards or recommend delegations of authority to subordinate awards committees.

This memorandum supersedes Memorandum No. 1235, Revision 1, which designated the membership of the Suggestion Awards Board. Pertinent sections of the Administrative Regulations will be amended in accordance with the foregoing.

Knox T. Hutchinson
Assistant Secretary

*OK. to use Mr.
Hutchinson's facsimile
to mimeograph.
A. F. Williams*

COMMITTEES 2

March 28, 1930

MEMORANDUM NO. 1235

Establishment of Department Efficiency Awards Committee

In conformance with Public Law 139, 61st Congress, Section 1002, which directs establishment of an Efficiency Awards Committee, I am designating the following to serve on the Committee:

E. T. Hutchinson, Chairman
T. Fox Bess, Vice Chairman
W. W. Duggan
Keith Hinesbaugh
Ralph S. Roberts
B. T. Shaw
Arthur E. Thatcher
Ralph S. Trigg
Lyle T. Wallis

(Added by phone - Harris
to Mrs. Johnson 3-17-30)

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Knex T. Hutchinson
Assistant Secretary



DEPARTMENT OF AGRICULTURE

WASHINGTON 25, D. C.

FILED

JUL 5 1950

June 27, 1950

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U. S. D. A. 1

MEMORANDUM NO. 1252, SUPPLEMENT 1

Subcommittee for the Department's Efficiency Awards Committee

The following individuals will act as a subcommittee for the Department's Efficiency Awards Committee established by Secretary's Memorandum No. 1252, dated March 28, 1950.

N. R. Bear, Chairman
J. H. McCormick
J. L. Wells

The subcommittee will review and pass upon agency recommendations for cash awards for suggestions which are for amounts in excess of \$100.

H. T. Hutchinson
Assistant Secretary



COMMITTEES 2

DEPARTMENT OF AGRICULTURE

WASHINGTON, D. C.

January 1, 1914

Dear Sir:

I have the honor to acknowledge the receipt of your letter of December 18, 1913, in relation to the matter of the proposed amendment to the act of March 3, 1879, relating to the collection of duties on foreign-made goods.

I am sorry that I am unable to give you a more definite answer at this time, but the matter is being considered by the Department.

I am, Sir, very respectfully,
Yours,
J. B. Thompson

Enclosed for the Department's information are two copies of the report of the Committee on Finance, House of Representatives, dated December 18, 1913.

The following amendments are proposed to the act of March 3, 1879, relating to the collection of duties on foreign-made goods: (1) To amend the act so that the duties on foreign-made goods shall be collected on the basis of the value of the goods at the time they were manufactured; (2) To amend the act so that the duties on foreign-made goods shall be collected on the basis of the value of the goods at the time they were imported into the United States.

Very truly,
J. B. Thompson
Assistant Secretary

The Department will be glad to receive from you any further information or suggestions that you may have in relation to the proposed amendment to the act of March 3, 1879, relating to the collection of duties on foreign-made goods.



UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON

June 17, 1953.

MEMORANDUM NO. 1252, REVISION 1

Department's Efficiency Awards Committee

The following individuals are hereby designated to serve on the Department's Efficiency Awards Committee:

N. R. Bear, Chairman
James H. McCormick
John L. Wells

E. E. Kriegesman will serve as Executive Secretary to the Committee.

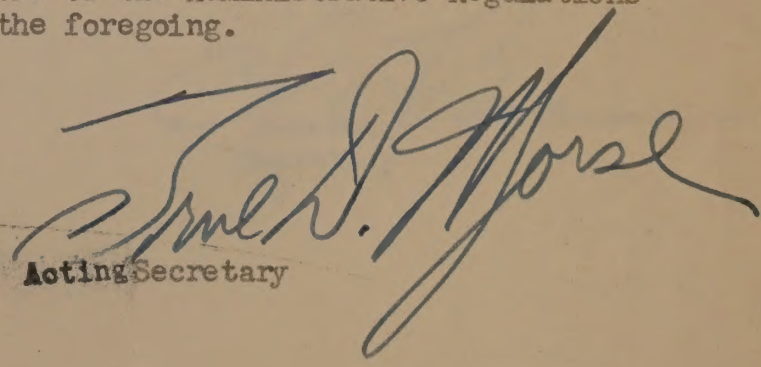
This committee will have general supervision over the efficiency and cash awards programs of the Department and will stimulate wide employee participation.

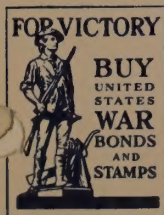
The Committee shall consider agency recommendations for Awards for Efficiency under the provisions of Section 1002 of Public Law 429, 81st Congress, and if it so determines, make such awards.

In addition, the Committee shall consider agency recommendations for Cash Awards for Suggestions which are for amounts in excess of \$100 (Section 14 of Public Law 600, 79th Congress), and if it so determines, make such awards.

Awards will be communicated to the agencies by the Chairman of the Committee, whose advice shall be authority to the agency to issue the payment or promotion, as the case may be.

This memorandum supersedes Memoranda No. 1252, dated March 28, 1950, and No. 1252, Supplement 1, dated June 27, 1950, which memoranda designated the membership of the Department's Efficiency and Cash Awards Committees. Pertinent sections of the Administrative Regulations will be amended in accordance with the foregoing.


Acting Secretary



MEMORANDUM FOR THE DIRECTOR, FBI

Recommendations of the Advisory Committee

The following individuals are hereby recommended for nomination to the Advisory Committee:

- 1. J. Edgar Hoover, Chairman
- 2. J. Edgar Hoover, Jr.
- 3. John L. Williams

4. J. Edgar Hoover will serve as Executive Secretary to the Committee.

This committee will have general supervision over the advisory and cash award programs of the Department and will submit the proposed regulations.

The committee shall consider any recommendations for awards for distinguished service to the Government of the United States and shall submit its recommendations, and if it so determines, make such award.

In addition, the committee shall consider any recommendations for cash awards for suggestions which are for awards in excess of \$100 (Section 10 of Public Law 504, 70th Congress), and if it so determines, make such award.

Recommendations will be communicated to the Director of the Bureau of the Federal Bureau of Investigation and shall be subject to the review of the Director of the Bureau of the Federal Bureau of Investigation, as the case may be.

This memorandum is submitted in accordance with the provisions of the Act of October 3, 1940, and the Act of October 3, 1940, which authorized the establishment of the Department's Advisory Committee and the establishment of the Department's Advisory Committee. The Department's Advisory Committee will be created in accordance with the foregoing.



DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON

April 13, 1950

MEMORANDUM NO. 1253

National Farm Safety Week
July 23-29, 1950

Reg
3641
FILED

MAY 16 1950
PLEASE RETURN TO
SECRETARY'S RECORDS

U.S.D.A. 1

The President's Proclamation calling upon the Nation to observe the last week in July as National Farm Safety Week, appears on the other side of this memorandum. This observance is sponsored by the National Safety Council and the Department of Agriculture, in co-operation with many agencies and individuals who are making a determined effort to reduce the serious toll of farm accidents. The theme for the week suggests individual responsibility for learning and observing good rules for the safety of oneself and others.

Information collected by the Bureau of Agricultural Economics and the Safety Council reveal a widespread incidence of preventable accidents on farms. About 17,500 farm lives are lost by accidents each year and over a million farm people are injured. Surveys show an average loss of twenty days from work or regular activity for each of these injuries. The dollar cost of medical care, time lost, and property damage from accidents and fires affecting farm people is probably around a billion dollars annually -- a sizeable fraction of annual farm income. The cost in human misery is incalculable.

Therefore, I am calling upon the Department to assist in every possible way to improve the safety record of agriculture. National Farm Safety Week provides an opportunity to focus attention on the year-round problem of farm safety. Agencies of the Department dealing directly with farm people will again bear the major responsibility for promoting and co-ordinating the Safety Week program, under leadership of the Extension Service. But I urge all agencies of the Department, through their publications and other educational media, to give vigorous support to the program.

Charles F. Brannan
Secretary

PROCLAMATIONS

DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON



FILED

MAY 18 1950
PLANT RECORD
RECORDS SECTION

Memorandum for the Secretary
Subject: National Farm Safety Week
July 23-27, 1950

The President's Proclamation calling upon the Nation to observe National Farm Safety Week in July is not only a national farm safety week, but also a national week of this movement. This observance is sponsored by the National Safety Council and the Department of Agriculture, in co-operation with many agencies and individuals who are making a determined effort to reduce the nation's toll of farm accidents. The theme for the week suggests individual responsibility for learning and observing good rules for the safety of oneself and others.

Information collected by the Bureau of Agricultural Economics and the Safety Council reveals a widespread incidence of preventable accidents on farms. About 17,500 farm lives are lost by accidents each year and over a million farm people are injured. Injuries show an average loss of twenty days farm work or regular earnings for each of these injuries. The dollar cost of medical care, time lost, and property damage from accidents and fires affecting farm people is probably around a billion dollars annually -- a staggering figure of actual farm income. The cost in human misery is incalculable.

Therefore, I am calling upon the Department to assist in every possible way to improve the safety record of agriculture. National Farm Safety Week provides an opportunity to focus attention on the year-round problem of farm safety. Agencies of the Department working directly with farm people will again bear the major responsibility for promoting and coordinating the safety week program, under leadership of the Extension Service. But I urge all agencies of the Department, through their publications and other educational media, to give vigorous support to the program.

[Signature]
Secretary



DEPARTMENT OF AGRICULTURE

FILED

WASHINGTON

APR 17 1950

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U. S. D. A. 1

April 13, 1950

MEMORANDUM NO. 1254

National Forest Advisory Council

In recognition of the benefits to be derived from having the advice and assistance of consultants on matters relating to the use by the public of the national forests and other lands under the administration or control of the Forest Service, provision is being made for the employment in the Department of consultants for such purpose. They shall receive such salary or per diem as may be determined by the Secretary.

There is hereby established the National Forest Advisory Council, comprised of not less than three of such consultants as may be designated from time to time by the Secretary. The Council shall, on the call of the Secretary, consider and advise him on any matter relating to the use by the public of the national forests and other lands under the administration or control of the Forest Service. The Council will not be asked to advise the Secretary on appeals to the Secretary from decisions of the Chief of the Forest Service with respect to such uses, that being the function of the National Forest Advisory Board of Appeals, except when the Secretary desires the Council's advice in the case of such an appeal involving a question of general policy. No member shall have any financial interest in any use of such lands. Members will be appointed on the basis of their personal competency and not as representatives of any group or organization interested in the use of such lands.

Secretary's Memorandum No. 1214 is hereby revoked.

Charles F. Brannan
Secretary



National Forest Advisory Council

In recognition of the benefits to be derived from having the advice and assistance of consultants on matters relating to the use by the public of the national forests and other lands under the administration or control of the Forest Service, provision is being made for the employment in the Department of consultants for such purpose. They shall receive such salary or per diem as may be determined by the Secretary.

There is hereby established the National Forest Advisory Council, composed of not less than three of such consultants as may be designated from time to time by the Secretary. The Council shall, on the call of the Secretary, consider and advise him on any matter relating to the use by the public of the national forests and other lands under the administration or control of the Forest Service. The Council will not be asked to advise the Secretary on appeals to the Secretary from decisions of the Chief of the Forest Service with respect to such appeals, but being the function of the National Forest Advisory Board of Appeals, except when the Secretary desires the Council's advice in the case of such an appeal involving a question of general policy. No member shall have any financial interest in any use of such lands. Members will be appointed on the basis of their personal competency and not as representatives of any group or organization interested in the use of such lands.

Secretary's Memorandum No. 1214 is hereby revoked.

Secretary



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DEPARTMENT OF AGRICULTURE

WASHINGTON, D. C.

MAY 4 1950

PLEASE RETURN TO
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U. S. D. A. 1

Reg 3651

April 28, 1950

MEMORANDUM NO. 1255

Departmental Committee on Insect- and Rodent-Damaged Grain

The problem of dealing with insect- and rodent-damaged grain, including methods of prevention and control, falls within the scope of the work of several agencies within the Department. The matter is likewise of vital interest to many segments of the public, including producers, dealers, warehousemen, food processors, transportation companies, and the CCC.

In order that there may be a single point to which the public may address itself on this problem, there is hereby established a departmental coordinating committee consisting of the following:

C. M. Packard, BE&PQ - ARA, Chairman

M. P. Jones, Extension Service

A. F. Nelson, Grain Branch - PMA

It shall be the duty of this committee to coordinate information available within the Department on this subject; keep abreast of developments in methods of prevention, detection, control, and eradication; and to meet with representatives of other governmental agencies and those segments of the public which have an interest in the general problem.

H. T. Hutchinson

Assistant Secretary

COMMITTEES 2

DEPARTMENT OF AGRICULTURE
WASHINGTON, D. C.



MEMORANDUM NO. 1
Governmental Control of Insect- and Rodent-Damaged Grain

The problem of dealing with insect- and rodent-damaged grain, including methods of prevention and control, falls within the scope of the work of several agencies within the Department. The matter is likewise of vital interest to many branches of the public, including producers, dealers, manufacturers, food processors, transportation agencies, and the CCC. In order that there may be a single body to which the public may address itself on this problem, there is hereby established a governmental coordinating committee consisting of the following:

- U. S. Secretary, EMERGENCY - AAA, Chairman
- W. F. Jones, Executive Director
- A. T. Nelson, Grain Branch - AAA

It shall be the duty of this committee to coordinate information available within the Department on this subject; to suggest or develop methods of prevention, education, control, and eradication; and to act with representative of other governmental agencies and those agencies of the public which have an interest in the general problem.

Respectfully,
[Signature]



DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON

August 9, 1950

MEMORANDUM NO. 1255, REVISION 1 →

Departmental Committee on Insect- and Rodent-Damaged Grain

The problem of dealing with insect- and rodent-damaged grain, including methods of prevention and control, falls within the scope of the work of several agencies within the Department. The matter is likewise of vital interest to many segments of the public, including producers, dealers, warehousemen, food processors, transportation companies, and the CCC.

In order that there may be a single point to which the public may address itself on this problem, there is hereby established a departmental coordinating committee consisting of the following:

C. M. Packard, Chairman, BE&PQ - ARA

M. P. Jones, Extension Service

A. F. Nelson, Grain Branch - PMA

Wallace Ashby, BPISAE - ARA

It shall be the duty of this committee to coordinate information available within the Department on this subject; keep abreast of developments in methods of prevention, detection, control, and eradication; and to meet with representatives of other governmental agencies and those segments of the public which have an interest in the general problem.

This revision of Memorandum No. 1255, dated April 28, 1950, is being issued to appoint Mr. Wallace Ashby as a member of the committee.

Assistant Secretary

DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON



August 9, 1950

MEMORANDUM FOR THE SECRETARY

Investigation of the Problem of Insect- and Rodent-Damaged Grain

The problem of dealing with insect- and rodent-damaged grain, including methods of prevention and control, is a major one in the scope of the work of several departments within the Government. The matter is likewise of vital interest to the general public, the media, including producers, dealers, processors, food processors, transportation companies, and the public.

In view of the fact that there may be a slight overlap in the public and agricultural interests in this problem, there is hereby established a special committee consisting of the following:

U. S. Jackson, Chairman, USDA - 101

E. F. Jones, Extension Service

A. F. Nelson, Grain Branch - 101

Wallace Ashby, USDA - 101

It shall be the duty of this committee to coordinate and supervise activities within the Department on this subject; keep abreast of developments in the field of prevention, detection, control, and eradication; and to meet with representatives of other Government agencies and those segments of the public which have an interest in the general problem.

This revision of Memorandum No. 125, dated April 28, 1950, is being issued to report to the Wallace Ashby as a member of the committee.

Respectfully,
Secretary

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON

November 8, 1950

MEMORANDUM NO. 1255, REVISION 2*

after Departmental Committee on Insect- and Rodent-Damaged Grain *2 copies*

The problem of dealing with insect- and rodent-damaged grain, including methods of prevention and control, falls within the scope of the work of several agencies within the Department. The matter is likewise of vital interest to many segments of the public, including producers, dealers, warehousemen, food processors, transportation companies, and the CCC.

In order that there may be a single point to which the public may address itself on this problem, there is hereby established a departmental coordinating committee consisting of the following:

W. A. Baker, BE&PQ - ARA, Chairman
M. P. Jones, Extension Service
A. F. Nelson, Grain Branch - PMA
Wallace Ashby, BPISAE - ARA

It shall be the duty of this committee to coordinate information available within the Department on this subject; keep abreast of developments in methods of prevention, detection, control, and eradication; and to meet with representatives of other governmental agencies and those segments of the public which have an interest in the general problem.

B. F. Hutchinson
Assistant Secretary

* This revision makes a change in the chairmanship of the Committee. Mr. Baker succeeds Mr. Packard, who has retired.



UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON

Departmental Committee on Insect- and Mite-Infestation of Grain

The problem of dealing with insect- and mite-infestation of grain is one of the most important in the Department. It is a problem which has long been recognized as one of the most serious threats to the food supply of the Nation. The Department has been actively engaged in the study of this problem for many years, and has recently established a Departmental Committee on Insect- and Mite-Infestation of Grain to conduct a comprehensive study of the problem and to recommend effective methods of control.

The Committee is composed of representatives of the various bureaus of the Department which are concerned with the problem, and of experts in the field of entomology and plant pathology. The Committee will hold a series of public hearings on the problem, and will submit a report to the Secretary of Agriculture.

[Signature]
Secretary

* This report is being published for the information of the public.

UNITED STATES DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington 25, D. C.

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON

November 6, 1951

MEMORANDUM NO. 1255, REVISION 3-31

Departmental Committee on Insect- and Rodent-damaged Grain - 5P

The problem of dealing with insect- and rodent-damaged grain, including methods of prevention and control, falls within the scope of the work of several agencies within the Department. The matter is likewise of vital interest to many segments of the public, including producers, dealers, warehousemen, food processors, transportation companies, and the CCC.

In order that there may be a single point to which the public may address itself on this problem, there is ~~hereby~~ established a departmental coordinating committee consisting of the following:

Randall Latta, BE&PQ - ARA, Chairman
M. P. Jones, Extension Service
Clyve W. Jackson, Grain Branch - PMA
Wallace Ashby, BPISAE - ARA

It shall be the duty of this committee to coordinate information available within the Department on this subject; keep abreast of developments in methods of prevention, detection, control, and eradication; and to meet with representatives of other governmental agencies and those segments of the public which have an interest in the general problem.

This revision of Memorandum No. 1255 is issued because of changes in the membership of the committee.

C. J. McCormick
Under Secretary



UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON

January 1931

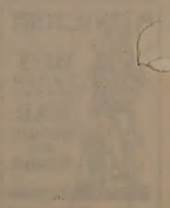
Experimental Station at Beltsville, Maryland

The Office of Plant Industry, Department of Agriculture, is pleased to announce the opening of the experimental station at Beltsville, Maryland, for the purpose of conducting research in the field of plant pathology and plant physiology. The station is located on a tract of land of about 100 acres, and is equipped with a large number of greenhouses, a large open field, and a large number of other buildings and facilities. The station is open to all persons who are interested in the study of plant diseases and plant physiology, and who are willing to cooperate with the Department of Agriculture in the conduct of research. The station is also open to all persons who are interested in the study of the general principles of plant growth and development, and who are willing to cooperate with the Department of Agriculture in the conduct of research.

For further information, please contact the
Office of Plant Industry, Department of Agriculture,
Washington, D. C.

It shall be the duty of this station to conduct research in the field of plant pathology and plant physiology, and to make available to the public the results of such research. The station shall also be responsible for the collection and distribution of plant material, and for the maintenance of a library of books and papers relating to the study of plant diseases and plant physiology. The station shall also be responsible for the maintenance of a laboratory for the study of the general principles of plant growth and development, and for the maintenance of a library of books and papers relating to the study of the general principles of plant growth and development.

United States Department of Agriculture



UNITED STATES DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington 25, D. C.

DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON

FILED

MAY 16 1950

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U. S. D. A. 1

May 9, 1950

MEMORANDUM NO. 1256

Preparation of a Comprehensive Agricultural Plan 48

for the

Columbia River Basin Area 1/36

The Department of Agriculture will prepare a plan for a multiple-purpose agricultural program for the Columbia River Basin Area. The basis for such a plan is an inventory of the land and water work that needs to be done irrespective of ownership. Under this plan the programs and activities of the Department, as well as the interests of other land administering agencies, relating to the development, utilization, and conservation of land and water resources will be integrated into a unified basin-wide program. This program will be designed primarily to: Conserve and improve the lands and increase their productivity; protect, utilize, and increase the productivity of the forest and range resources; protect, enhance, develop, and use the water resource; improve the use of land and water through irrigation and drainage; reduce flood water and sediment damages; enhance recreation; encourage development and maintenance of appropriate wildlife populations; and also to support, complement, and balance the work of other agencies -- particularly the proposed Columbia Basin development activities of the Departments of the Army and the Interior. This agricultural plan is a necessary part of the over-all development program envisioned by the President in his recommendations to the Congress regarding Columbia Basin development.

The multiple-purpose agricultural plan, when completed in a single approved report form, will be transmitted to the Congress with a recommendation that the proposed program be authorized. No separate formal report covering any part of the comprehensive program is now considered to be necessary. Only essential supporting information will be cataloged in appropriate appendices.

The Columbia River Basin agricultural plan will be developed under the leadership and direction of the Secretary's Field Representative assisted by the USDA Field Committee for the Columbia River Basin Area and by task groups and agencies of the Department. The Secretary's Field Representative,

1/ The Columbia River Basin Area is defined as the states of Oregon, Washington and Idaho, plus the St. Maries River and those parts of the Columbia River Basin which extend outside the boundaries of these states, and not including the Klamath, Goose Lake, and Bear River drainages and minor tributaries to the Great Salt Lake drainage.

WATER 3-1(C)

Line 5

assisted by the USDA Field Committee, will prepare a work outline for the planning effort. This outline will set out the various tasks to be performed in preparing the basin plan, and will assign these tasks to the various agencies participating. Each USDA Field Committee member will act as leader and coordinator of the work done by his agency. When the several tasks are completed, the results will be integrated into a unified, comprehensive plan. The Field Representative, assisted by the Field Committee, will then prepare a report for review by agencies of the Department and approval of the Secretary, setting forth the plan, estimates of its costs, its anticipated physical, economic, and social effects, together with recommendations. The Flood Control Survey in the Columbia River Basin Area will be a part of the comprehensive planning activity and will be coordinated by the appropriate agency committee representatives. The physical effects of practices and measures recommended for flood water and sediment damage reduction and the economic evaluation thereof will be included in an appendix.

It is intended that the appropriate Federal, State and local agencies be given full opportunity to cooperate in the planning effort as they have interests and responsibilities. The work outline will set out the general scope of cooperation. Cooperative arrangements for each planning task will be effectuated by the agency undertaking that task. The Department will conform with the provisions of the Federal Inter-Agency River Basin agreement of December 29, 1943.

Provision shall be made in the plan for its periodic review and modernization.

The Columbia River Basin plan will consist of (1) an inventory of resource potentials and problems, (2) a listing of development, use, management and conservation objectives, (3) present programs, and (4) program recommendations for the Department and cooperating Federal, State and local agencies needed to achieve those objectives. The role of the public agencies will be (1) to administer, develop and provide for the conservation use of the public lands and (2) to supplement and support the primary effort of farmers and other private owners and operators. The plan will be organized on the basis of public services to be performed and not in terms of existing functional agencies. The program when authorized will be implemented through the regularly established agencies.

Except as modified herein, policies and instructions currently in force for administration of the Department's activities, including those for flood control surveys, will be observed in formulating the Columbia Basin agricultural plan, provided that necessary deviations or exceptions may be granted by appropriate authority upon recommendation of the Secretary's Field Representative.

Charles F. Branner
Secretary

assisted by the USIA Field Committee, will prepare a work outline for the planning effort. This outline will set out the various tasks to be performed in preparing the basin plan, and will assign these tasks to the various agencies participating. Each USIA Field Committee member will act as leader and coordinator of the work done by his agency. When the several tasks are completed, the results will be integrated into a unified comprehensive plan. The Field Representative, assisted by the Field Committee, will then prepare a report for review by agencies of the Department and approval of the Secretary, setting forth the plan, estimates of its costs, its anticipated physical, economic, and social effects, together with recommendations. The Flood Control Survey in the Columbia River Basin Area will be a part of the comprehensive planning activity and will be coordinated by the appropriate agency committee representatives. The physical effects of practices and measures recommended for flood water and sediment damage reduction and the economic evaluation thereof will be included in an appendix.

It is intended that the appropriate Federal, State and local agencies be given full opportunity to cooperate in the planning effort as they have interests and responsibilities. The work outline will set out the general scope of cooperation. Cooperative arrangements for each planning task will be effected by the agency undertaking that task. The Department will conform with the provisions of the Federal Inter-Agency River Basin Agreement of December 29, 1963.

Provision shall be made in the plan for its periodic review and modernization.

The Columbia River Basin plan will consist of (1) an inventory of resources potentials and problems, (2) a listing of development, use, management and conservation objectives, (3) present programs, and (4) program recommendations for the Department and cooperating Federal, State and local agencies needed to achieve those objectives. The role of the public agencies will be (1) to administer, develop and provide for the conservation use of the public lands and (2) to supplement and support the primary effort of farmers and other private owners and operators. The plan will be organized on the basis of public services to be performed and not in terms of existing functional agencies. The program when authorized will be implemented through the regularly established agencies.

Except as modified herein, policies and instructions currently in force for administration of the Department's activities, including those for flood control surveys, will be observed in formulating the Columbia River Basin regional plan, provided that necessary deviations or exceptions may be granted by appropriate authority upon recommendation of the Secretary's Field Representative.

Charles F. Brannan



UNITED STATES DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington 25, D. C.
DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON

FILED

MAY 16 1950

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U. S. D. A. 1

May 9, 1950

MEMORANDUM NO. 1257

USDA Field Committee for the Columbia River Basin Area 1/

There is hereby established a USDA Field Committee for the Columbia River Basin Area. The functions of the Committee will be to advise and assist: (a) in coordinating multiple-purpose activities of the Department in the Pacific Northwest, (b) in formulating and implementing an integrated agricultural program for the Columbia River Basin Area, (c) in facilitating effective working relationships with the Land Grant Colleges, other State and local agencies and groups, and with the field representatives of other Federal agencies, (d) in planning the Department's participation in the Columbia Basin Inter-Agency Committee activities, and (e) in furnishing information for the public relating to agricultural work now being done or proposed in the Basin. The broad function of the Committee is in the area of programing. It will not supersede the administrative responsibilities of the agencies.

The Committee will be composed of the Secretary's Field Representative, who will serve as Chairman, and a representative from each of the following agencies: Agricultural Research Administration, Bureau of Agricultural Economics, Extension Service, Farm Credit Administration, Farmers Home Administration, Forest Service, Production and Marketing Administration, Rural Electrification Administration, and Soil Conservation Service. The Committee will be continued in existence throughout the period of development of a Comprehensive Agricultural Plan and as long thereafter as the Secretary deems advisable.

The Head of each of these bureaus and agencies is authorized and requested to designate a representative who will act as a member of the committee in performing its functions. Each member will be expected to spend such time, at such locations, as the activities of the committee with respect to his particular bureau or agency may require.

Charles F. Branner
Secretary

1/ The Columbia River Basin Area is defined as the states of Oregon, Washington and Idaho, plus the St. Maries River and those parts of the Columbia River Basin which extend outside the boundaries of these states, and not including the Klamath, Goose Lake, and Bear River drainages and minor tributaries to the Great Salt Lake drainage.

WATER 3-1 (C)



MAY 9, 1930

MEMORANDUM FOR

USDA Field Committee for the Columbia River Basin Area

There is hereby established a USDA Field Committee for the Columbia River Basin Area. The functions of the Committee will be to advise and assist: (a) in coordinating multiple-purpose activities of the Department in the Pacific Northwest, (b) in formulating and implementing an integrated agricultural program for the Columbia River Basin Area, (c) in facilitating effective working relationships with the Land Grant Colleges, other State and local agencies and groups, and with the field representatives of other Federal agencies, (d) in planning the Department's participation in the Columbia River-Tyler Agency Committee activities, and (e) in furnishing information for the public relating to agricultural work now being done or proposed in the Basin. The broad function of the Committee is in the area of programming. It will not supersede the administrative responsibilities of the agencies.

The Committee will be composed of the Secretary's Field Representative, who will serve as Chairman, and a representative from each of the following agencies: Agricultural Research Administration, Bureau of Agricultural Economics, Extension Service, Farm Credit Administration, Farmers Home Administration, Forest Service, Production and Marketing Administration, Rural Electrification Administration, and Soil Conservation Service. The Committee will be continued in existence throughout the period of development of a Comprehensive Agricultural Plan and as long thereafter as the Secretary deems advisable.

The head of each of these bureaus and agencies is authorized and requested to designate a representative who will act as a member of the committee in performing its functions. Each member will be expected to spend such time, at such locations, as the activities of the committee with respect to his particular bureau or agency may require.

Secretary

The Columbia River Basin Area is defined as the states of Oregon, Washington, and Idaho, plus the St. Helens River and those parts of the Columbia River Basin which extend outside the boundaries of these states, and not including the Klamath, Goose Lake, and Bear River drainages and minor tributaries.

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MAY 31 1950

DEPARTMENT OF AGRICULTURE

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WASHINGTON

May 26, 1950

U. S. D. A. 1

MEMORANDUM NO. 1258

Personnel Utilization, Work Measurement, and Performance Standards

It is the purpose of this memorandum to state the general Department policy governing work measurement and performance standards relating to personnel utilization, and to assign responsibility for such functions within the Department.

1. The development and use of systems of work measurement and of performance standards are integral and continuing phases of the comprehensive program of scientific management in the Department of Agriculture. They should not be considered in isolation from the other phases of the management process. Performance standards should be devised, so far as is practicable, for use in work planning, determination of personnel requirements, preparation of budget estimates, evaluation of efficiency, and day to day supervision and training of employees.
2. So far as is practicable, systems of work measurement should be based on an objective count or objective work load analysis.
3. The performance standards for a given organizational unit or individual employee should be expressed quantitatively, so far as is practicable, and descriptively, as far as is necessary. The standard should, if practicable, define the results or accomplishments normally to be expected in terms of objective units of work and of time. The quality and timing of the end product or service should be specified, so far as is practicable, and the manner in which the end result is to be achieved should be specified. Operating conditions and methods under which the standards apply should be indicated.
4. Performance standards should be developed through analyses and with participation of the employees concerned, and proper allowances should be made for any unusual conditions affecting a particular employee or group. The standards should be set forth in writing and copies should be available to the employees affected as well as to their supervisors.
5. Responsibility for the development, operation, and use of systems of work measurement and standards of performance is assigned to the head of each operating agency of the Department.
6. The Office of Personnel will coordinate such agency programs and, in cooperation with other staff offices concerned with particular matters, will work closely with agency representatives in the development, operation, and use of work measurement and performance standards and in insuring compliance with Department policy. The Office of Budget and Finance will assist agencies in the use of such measurements and standards in the formulation and presentation of budget estimates.

also

H. T. Hutchinson

Assistant Secretary

ORGANIZATION /



DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON

FILED
JUN 16 1950
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U.S.D.A. 1

June 12, 1950.

MEMORANDUM NO. 1259

A Study of the St. Lawrence Waterway Project

This Department has been asked to undertake a study of the agricultural implications of the St. Lawrence Waterway Project. The following committee is hereby appointed to perform this important task and submit a report:

H. L. Cook, Office of the Secretary - Chairman

V. Webster Johnson, BAE - Vice Chairman and
Secretary

Roy W. Lennartson, PMA

Charles U. Samenow, REA

The Secretary desires that full cooperation and assistance be extended this Committee in the performance of its work. The Committee may call upon agencies and employees for submission of material or such other help as it may require.

Assistant Secretary



MEMORANDUM NO. 1267

A Study of the St. Lawrence Waterway Project

This Department has been asked to undertake a study of the regional implications of the St. Lawrence Waterway project. The following committee is hereby appointed to perform this important task and submit a report:

- R. L. Cook, Director of the Secretary - Chairman
V. Webster Johnson, Esq. - Vice Chairman and Secretary

ROY L. W. JENNISON, Esq.

CHARLES T. STANLEY, Esq.

The Secretary desires that full cooperation and assistance be extended to the Committee in the performance of its work. The Committee may call upon agencies and employees for submission of material or such other help as it may require.

[Signature]
Assistant Secretary



DEPARTMENT OF AGRICULTURE

OFFICE OF THE SECRETARY

WASHINGTON

June 28, 1950

MEMORANDUM NO. 1260

FILED

Designation of Authority - Payment of Travel and Transportation Expenses
Incident to Transfers of Official Station for Permanent Duty

SECRETARY'S RECORDS

Pursuant to authority contained in Section 1(a) of the Act of August 2, 1946 (60 Stat. 806), agency or bureau officials occupying or acting in the following listed positions are hereby designated to authorize payment of travel and transportation expenses incident to transfers of official station for permanent duty. Requests for changes in designations should be transmitted to the Office of Budget and Finance.

Office of the Secretary

Director
Chief, Plant and Operations
Assistant
Assistant Chief, Plant and Operations

Washington, D. C.
Washington, D. C.

Agricultural Research Administration

Administrator

Washington, D. C.

Office of Experiment Stations

Chief

Washington, D. C.

Bureau of Animal Industry

Chief

Washington, D. C.

Commodity Exchange Authority

Administrator
Executive Officer

Washington, D. C.
Washington, D. C.

Farm Credit Administration

Governor
Deputy Governor
Deputy Governor In Charge of Finance and
Accounts and Administrative Divisions

Washington, D. C.
Washington, D. C.
Washington, D. C.

AUTHORIZATIONS

Federal Crop Insurance Corporation

Manager	Washington, D. C.
Chief, Finance Division	Washington, D. C.
Chief, Administrative Accounting Section	Washington, D. C.

Bureau of Agricultural Economics

Chief	Washington, D. C.
Assistant to the Chief	Washington, D. C.

Office of the Solicitor

Solicitor	Washington, D. C.
Executive Assistant	Washington, D. C.
Administrative Officer	Washington, D. C.

Soil Conservation Service

Chief	Washington, D. C.
Chief, Budget and Finance Division	Washington, D. C.
Deputy Chief, Budget and Finance Division	Washington, D. C.

Regional and Assistant Regional Directors	Upper Darby, Pennsylvania
	Spartanburg, So. Carolina
	Milwaukee, Wisconsin
	Fort Worth, Texas
	Lincoln, Nebraska
	Albuquerque, New Mexico
	Portland, Oregon

Chiefs and Deputy Chiefs, Regional Budget and Finance Division	Upper Darby, Pennsylvania
	Spartanburg, So. Carolina
	Milwaukee, Wisconsin
	Fort Worth, Texas
	Lincoln, Nebraska
	Albuquerque, New Mexico
	Portland, Oregon

Bureau of Plant Industry, Soils and Agricultural Engineering

Chief	Beltsville, Maryland
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Bureau of Agricultural and Industrial Chemistry

Chief	Washington, D. C.
Assistant Chief	Washington, D. C.

Federal Crop Insurance Corporation

Manager
Chief, Finance Division
Chief, Administrative Accounting Section
Washington, D. C.
Washington, D. C.
Washington, D. C.

Bureau of Agricultural Economics

Chief
Assistant to the Chief
Washington, D. C.
Washington, D. C.

Office of the Solicitor

Solicitor
Executive Assistant
Administrative Officer
Washington, D. C.
Washington, D. C.
Washington, D. C.

Soil Conservation Service

Chief
Chief, Budget and Finance Division
Deputy Chief, Budget and Finance Division
Washington, D. C.
Washington, D. C.
Washington, D. C.

Regional and Assistant Regional Directors
Upper Darby, Pennsylvania
Spartanburg, So. Carolina
Milwaukee, Wisconsin
Fort Worth, Texas
Lincoln, Nebraska
Albuquerque, New Mexico
Portland, Oregon

Chiefs and Deputy Chiefs, Regional Budget
and Finance Division
Upper Darby, Pennsylvania
Spartanburg, So. Carolina
Milwaukee, Wisconsin
Fort Worth, Texas
Lincoln, Nebraska
Albuquerque, New Mexico
Portland, Oregon

Bureau of Plant Industry, Soils and Agricultural Engineering

Chief
Beltsville, Maryland

Bureau of Agricultural and Industrial Chemistry

Chief
Assistant Chief
Washington, D. C.
Washington, D. C.

3-Memorandum No.

Office of Information

Director

Washington, D. C.

Bureau of Dairy Industry

Chief

Washington, D. C.

Rural Electrification Administration

Administrator

Washington, D. C.

Assistant Administrator

Washington, D. C.

Head, Internal Accounting and Travel Section

Washington, D. C.

Assistant Head, Internal Accounting and
Travel Section

Washington, D. C.

Library

Librarian

Washington, D. C.

Executive Assistant

Washington, D. C.

Agricultural Research Center

Superintendent

Beltsville, Maryland

Business Manager

Beltsville, Maryland

Farmers Home Administration

Administrator

Washington, D. C.

Chief, Administrative Services Division

Washington, D. C.

Area Chiefs, Administrative Services Division

Indianapolis, Indiana

Montgomery, Alabama

Dallas, Texas

Denver, Colorado

Area Finance Managers

Indianapolis, Indiana

Montgomery, Alabama

Dallas, Texas

Denver, Colorado

State Director

San Juan, Puerto Rico

Administrative Officer

San Juan, Puerto Rico

Office of Foreign Agricultural Relations

Director

Washington, D. C.

Associate Director

Washington, D. C.

Assistant Director

Washington, D. C.

Office of Information

Director Washington, D. C.

Bureau of Dairy Industry

Chief Washington, D. C.

Rural Electrification Administration

Administrator Washington, D. C.

Assistant Administrator Washington, D. C.

Head, Internal Accounting and Travel Section Washington, D. C.

Assistant Head, Internal Accounting and Travel Section Washington, D. C.

Washington, D. C.

Library

Librarian Washington, D. C.

Executive Assistant Washington, D. C.

National Research Council

Superintendent Baltimore, Maryland

Business Manager Baltimore, Maryland

Foreign News Administration

Administrator Washington, D. C.

Chief, Administrative Services Division Washington, D. C.

Area Chiefs, Administrative Services Division Indianapolis, Indiana

Montgomery, Alabama

Dallas, Texas

Denver, Colorado

Area Finance Managers Indianapolis, Indiana

Montgomery, Alabama

Dallas, Texas

Denver, Colorado

San Juan, Puerto Rico

San Juan, Puerto Rico

Office of Foreign Agricultural Relations

Director Washington, D. C.

Associate Director Washington, D. C.

Assistant Director Washington, D. C.

Extension Service

Director	Washington, D. C.
Assistant Director	Washington, D. C.
Chief, Division of Business Administration	Washington, D. C.

Bureau of Entomology and Plant Quarantine

Chief	Washington, D. C.
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Forest Service

Chief	Washington, D. C.
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Regional Foresters	Missoula, Montana
	Denver, Colorado
	Albuquerque, New Mexico
	Ogden, Utah
	San Francisco, California
	Portland, Oregon
	Philadelphia, Pennsylvania
	Atlanta, Georgia
	Milwaukee, Wisconsin
	Juneau, Alaska

Directors	Madison, Wisconsin
	Rio Piedras, Puerto Rico
	Upper Darby, Pennsylvania
	Asheville, North Carolina
	Berkeley, California
	Columbus, Ohio
	Ogden, Utah
	University Farm, Minnesota
	Missoula, Montana
	Portland, Oregon
	Fort Collins, Colorado
	New Orleans, Louisiana
	Tucson, Arizona

Leader	Juneau, Alaska
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Production and Marketing Administration

Administrator	Washington, D. C.
Deputy Administrator	Washington, D. C.
Assistant Administrators	Washington, D. C.
Deputy Assistant Administrators	Washington, D. C.
Branch Directors and Heads of Staff Offices	Washington, D. C.
Associate and Assistant Branch Directors	Washington, D. C.

Production and Marketing Administration (Continued)

Area Management Officers

New York, New York
Atlanta, Georgia
Chicago, Illinois
Dallas, Texas
San Francisco, California
In 5 cities listed above
plus

Directors, PMA Commodity Offices

Minneapolis, Minnesota
Kansas City, Missouri
New Orleans, Louisiana
Portland, Oregon

Assistant Chief Auditors, Office of Audit

New York, New York
Atlanta, Georgia
Chicago, Illinois
Dallas, Texas
San Francisco, California
All States
Honolulu, T. H.
San Juan, Puerto Rico

PMA State Chairmen

Director of Hawaiian Area

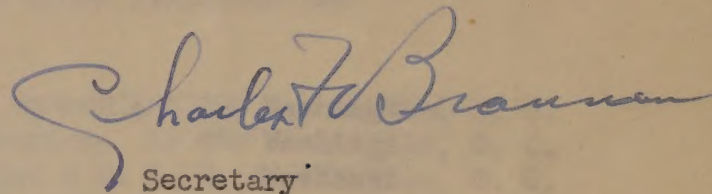
Director of Caribbean Area

Officer in Charge, Aerial Photographic
Laboratory

Salt Lake City, Utah

Executive Officers in the following
State PMA Offices

Connecticut, Massachusetts,
Mississippi, Oklahoma,
Rhode Island and Vermont


Secretary

Production and Marketing Administration (Continued)

Area Management Officers

Directors, PMA Commodity Offices

Assistant Chief Auditor, Office of Audit

PMA State Chairmen
Director of Hawaiian Area
Director of Caribbean Area
Officer in Charge, Aerial Photographic
Laboratory

Executive Officers in the following
State PMA Offices

New York, New York

Atlanta, Georgia

Chicago, Illinois

Dallas, Texas

San Francisco, California

In 5 cities listed above

plus

Minneapolis, Minnesota

Kansas City, Missouri

New Orleans, Louisiana

Portland, Oregon

New York, New York

Atlanta, Georgia

Chicago, Illinois

Dallas, Texas

San Francisco, California

All States

Honolulu, T. H.

San Juan, Puerto Rico

Salt Lake City, Utah

Connecticut, Massachusetts,

Mississippi, Oklahoma,

Rhode Island and Vermont

Secretary



DEPARTMENT OF AGRICULTURE

WASHINGTON 25, D. C.

December 3, 1951

MEMORANDUM NO. 1260, SUPPLEMENT 1

Designation of Authority - Payment of Travel and Transportation Expenses
Incident to Transfers of Official Station for Permanent Duty

Memorandum No. 1260 dated June 28, 1950, is hereby amended to delegate, to agency and bureau officials occupying or acting in the following listed positions, the authority to authorize payment of travel and transportation expenses incident to transfers of official station for permanent duty. These designations supersede those listed in Memorandum No. 1260 for the bureau and agencies concerned.

Bureau of Animal Industry

Chief, by the Federal Inter-Agency River Basin Committee, Washington, D. C.
Administrative Officer, Meat Inspection Division, Washington, D. C.

Federal Crop Insurance Corporation

Manager, by the participating Federal agencies, Washington, D. C.
Chief, Finance Division, Washington, D. C.
Chief, Administrative Division of the States in the Basin, Washington, D. C.

Rural Electrification Administration

Administrator, will participate in the investigations, Washington, D. C.
Deputy Administrator, plan for these basins. As one, Washington, D. C.
Assistant Administrator, hereby established a U. S. D., Washington, D. C.

Library

The functions of the Committee will be to advise and assist (a) in
The Librarian, multiple-purpose activities of the Department, Washington, D. C.
Administrative Officer, and implementing an integrated Washington, D. C.

cultural program for the area of the Basins, (c) in facilitating
effective working relationships with the Land Grant Colleges,
other State and local agencies and groups, and with the Field
Representatives of other Federal agencies, (d) in planning the
Department's participation in the Arkansas-White-Red River Inter-Agency Committee
activities and (e) in furnishing the public relating
to agricultural work now being done or proposed in the Basins. The
broad function of the Committee is in the area of program coordina-
tion and development. It will not supersede the administrative
responsibilities of the agencies.

C. J. McCormick
Acting Secretary

AUTHORIZATIONS



DEPARTMENT OF AGRICULTURE

WASHINGTON 25, D. C.

October 3, 1951

MEMORANDUM NO. 1260, SUPPLEMENT 1

Incident to Transfer of Official Station for Permanent Duty
Incident to Transfer of Authority - Payment of Travel and Transportation Expenses

Memorandum No. 1260 dated June 28, 1950, is hereby amended to delegate to agency and bureau officials occupying or acting in the following listed positions, the authority to authorize payment of travel and transportation expenses incident to transfer of official station for permanent duty. These delegations supersede those listed in Memorandum No. 1260 for the bureau and agencies concerned.

Bureau of Animal Industry

Chief

Administrative Officer, Meat Inspection Division

Washington, D. C.
Washington, D. C.

Federal Crop Insurance Corporation

Manager

Chief, Finance Division

Chief, Administrative Division

Washington, D. C.
Washington, D. C.
Washington, D. C.

Rural Electrification Administration

Administrator

Deputy Administrator

Assistant Administrator

Washington, D. C.
Washington, D. C.
Washington, D. C.

Library

The Librarian

Administrative Officer

Washington, D. C.
Washington, D. C.

Acting Secretary

C. McManis

DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON

July 17, 1950

MEMORANDUM NO. 1261

U. S. D. A. Field Committee for the Arkansas,
White, and Red River Basins

Reg. 4005
FILED

JUL 24 1950

PLEASE RETURN TO
SECRETARY'S RECORDS

U. S. D. A. 1

Public Law 516 - 81st Congress, 2nd Session, referred to by the President in H. D. No. 597, authorized a survey to be made for "developing comprehensive, integrated plans of improvement for navigation, flood control, domestic and municipal water supplies, reclamation and irrigation, development and utilization of hydroelectric power, conservation of soil, forest and fish and wildlife resources and other beneficial development and utilization of water resources" in the Arkansas, White, and Red River Basins.

Pursuant to the President's request of May 19, 1950 there has been established, by the Federal Inter-Agency River Basin Committee by Resolution on June 12, 1950, the Arkansas-White-Red Basins Inter-Agency Committee. The purpose of this Committee is to implement the policies and purposes of the Federal Inter-Agency River Basin Committee by providing a means through which field representatives of the participating Federal agencies may effectively interchange information and coordinate their activities among themselves and with those of the States in the investigation and preparation of a report covering the water resources and related land resources of the basins.

This Department will participate in the investigations and development of a comprehensive plan for these basins. As one step in that direction there is hereby established a U. S. D. A. Field Committee for the Arkansas, White, and Red River Basins.

The functions of the Committee will be to advise and assist (a) in coordinating multiple-purpose activities of the Department in the Basins, (b) in formulating and implementing an integrated agricultural program for the area of the Basins, (c) in facilitating effective working relationships with the Land Grant Colleges, other State and local agencies and groups, and with the Field Representatives of other Federal agencies, (d) in planning the Department's participation in the development of a comprehensive plan and in the Arkansas-White-Red Basins Inter-Agency Committee activities and (e) in furnishing information for the public relating to agricultural work now being done or proposed in the Basins. The broad function of the Committee is in the area of program coordination and development. It will not supersede the administrative responsibilities of the agencies.

COMMITTEES 2

DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON



MEMORANDUM NO. 12-61

U. S. D. A. Field Committee for the Arkansas,
White, and Red River Basins

Public Law 516 - 81st Congress, 2nd Session, referred to by the
President in H. R. 597, authorized a survey to be made for
"developing comprehensive, integrated plans of improvement for
navigation, flood control, domestic and municipal water supplies,
recreation and irrigation, development and utilization of
hydroelectric power, conservation of soil, forest and fish and
wildlife resources and other beneficial development and utilization
of water resources" in the Arkansas, White and Red River Basins.

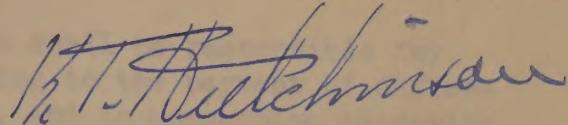
Inasmuch as the President's request of May 19, 1950 there has been
established by the Federal Inter-Agency River Basin Committee by
Resolution on June 12, 1950, the Arkansas-White-Red River
Inter-Agency Committee. The purpose of this Committee is to
implement the policies and purposes of the Federal Inter-Agency
River Basin Committee by providing a means through which field
representatives of the participating Federal agencies may
effectively interchange information and coordinate their activities
among themselves and with those of the States in the investigation
and preparation of a report covering the water resources and
related land resources of the basins.

This Department will participate in the investigation and develop-
ment of a comprehensive plan for these basins. As one step in
that direction there is hereby established a U. S. D. A. Field
Committee for the Arkansas, White, and Red River Basins.

The functions of the Committee will be to advise and assist (a) in
conducting multiple-purpose activities of the Department in the
basins, (b) in formulating and implementing an integrated water-
control program for the area of the basins, (c) in facilitating
effective working relationships with the Land Grant Colleges,
other State and local agencies and groups, and with the field
representatives of other Federal agencies, (d) in planning the
Department's participation in the development of a comprehensive
plan and in the Arkansas-White-Red River Inter-Agency Committee
activities and (e) in furnishing information for the public relating
to systematic work now being done or proposed in the basins. The
primary function of the Committee is in the area of program coordina-
tion and development. It will not supersede the administrative
responsibilities of the agencies.

The Committee will be composed of the Secretary's Field Representative, who will serve as Chairman, and a representative from each of the following agencies: Agricultural Research Administration, Bureau of Agricultural Economics, Extension Service, Farm Credit Administration, Farmers Home Administration, Forest Service, Production and Marketing Administration, Rural Electrification Administration, and Soil Conservation Service. The Committee will be continued in existence throughout the period of development of a Comprehensive Plan and as long thereafter as the Secretary deems advisable.

The Head of each of these bureaus and agencies is authorized and requested to designate a representative who will act as a member of the Committee in performing its functions. Each member will be expected to spend such time, at such locations, as the activities of the Committee with respect to his particular bureau or agency may require.



Acting Secretary

The Committee will be composed of the Secretary's Field Representative, who will serve as Chairman, and a representative from each of the following agencies: Agricultural Research Administration, Bureau of Agricultural Economics, Extension Service, Farm Credit Administration, Farmers Home Administration, Forest Service, Production and Marketing Administration, Rural Electrification Administration, and Soil Conservation Service. The Committee will be continued in existence throughout the period of development of a Comprehensive Plan and as long thereafter as the Secretary deems advisable.

The Head of each of these bureaus and agencies is authorized and requested to designate a representative who will act as a member of the Committee in performing its functions. Each member will be expected to spend such time, at such locations, as the activities of the Committee with respect to his particular bureau or agency may require.

Acting Secretary

UNITED STATES DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington 25, D.C.

July 18, 1950.

MEMORANDUM NO. 1262

Assigning Responsibility for Administering
Salary Differentials and Allowances

FILED

The following assignments are made, effective this date:

JUL 24 1950

PLEASE RETURN TO

SECRETARY'S RECORDS

U. S. D. A. 1

1. The Director of Personnel shall be responsible for questions of policy relating to the need for and amounts of salary differentials and allowances for employees stationed in foreign countries or in the territories and possessions of the United States, and for questions of eligibility of individual employees to receive such differentials and allowances. The Director of Personnel shall be responsible for a review of schedules of allowances prior to approval, for the purpose of determining such eligibility. The Director of Personnel shall issue and interpret the necessary regulations governing such matters, and in connection therewith shall be responsible for liaison with the Personnel office of the State Department and the Civil Service Commission.
2. The Director of Finance shall be responsible for policy matters pertaining to the payment of differentials and allowances, and in connection therewith shall issue and interpret regulations governing the payment of differentials and allowances, including the preparation and submission of allowance schedules. The Director of Finance shall be responsible for any necessary liaison with the Bureau of the Budget and the General Accounting Office on such matters. The Director of Finance is authorized to approve schedules of allowances on behalf of the Secretary.

H. T. Hutchinson

Assistant Secretary

ACCOUNTING 1-1

July 18, 1950

Office of the Secretary
Washington 25, D.C.

MEMORANDUM NO. 12

Assigning Responsibility for Administering
Salary Differentials and Allowances

The following assignments are made, effective this date:

1. The Director of Personnel shall be responsible for questions of policy relating to the need for and amounts of salary differentials and allowances for employees stationed in foreign countries or in the territories and possessions of the United States, and for questions of eligibility of individual employees to receive such differentials and allowances. The Director of Personnel shall be responsible for a review of schedules of allowances prior to approval for the purpose of determining such eligibility. The Director of Personnel shall issue and interpret the necessary regulations governing such matters, and in connection therewith shall be responsible for liaison with the Personnel Office of the State Department and the Civil Service Commission.
2. The Director of Finance shall be responsible for policy matters pertaining to the payment of differentials and allowances, and in connection therewith shall issue and interpret regulations governing the payment of differentials and allowances, including the preparation and submission of allowance schedules. The Director of Finance shall be responsible for any necessary liaison with the Bureau of the Budget and the General Accounting Office on such matters. The Director of Finance is authorized to approve schedules of allowances on behalf of the Secretary.

Assistant Secretary



DEPARTMENT OF AGRICULTURE

WASHINGTON 25, D. C.

July 21, 1950

MEMORANDUM NO. 1263

Acquisition, Utilization, and Disposition of Real Property

The Federal Property and Administrative Services Act of 1949, Public Law 152, 81st Congress, imposes certain obligations and responsibilities on this Department for the effective management of its real property which is defined by the General Services Administration as follows:

"Real property" means (i) any interest in land (except the public domain and lands reserved or dedicated for national forest or national park purposes) owned by the United States, including any wholly owned Government corporation, and any fixtures, appurtenances, and improvements of any kind located thereon; (ii) any fixtures, structures and other improvements (excluding standing timber and crops) owned by the United States; and (iii) any fixtures, structures and other improvements owned by the United States which are located on the public domain and lands reserved or dedicated for national forest or national park purposes or located on land that is not owned by the United States.

It is general Department policy that only such real property as is needed for effective program operation should be acquired, and then only after legislative authorization and such other clearance with appropriate committees of the Congress as the circumstances warrant; that private property should be acquired or improvements constructed only if suitable Government-owned facilities are not available; that property held by this Department must be fully utilized and adequately maintained; and that property no longer required must be promptly reported as excess.

The agencies of the Department have the operational responsibility for supervision, custody and management of real property in furtherance of their programs, and they shall take continuing affirmative action to insure that these policies are followed.

The Director of Plant and Operations, as Real Estate Officer of the Department, is charged with the administration of these policies to insure Department-wide uniformity and the issuance of such instructions or regulations as may be necessary to accomplish the purposes of such laws of Government-wide application as the Federal Property and Administrative Services Act of 1949, Reorganization Plan 18 of 1950, and similar laws. He is also authorized to reassign excess

FILED

JUL 27 1950

PLEASE RETURN TO
SECRETARY'S RECORDS

U. S. D. A.

PROPERTY



DEPARTMENT OF AGRICULTURE

WASHINGTON 25, D. C.

July 21, 1950

MEMORANDUM NO. 123

Acquisition, Utilization, and Disposition of Real Property

The Federal Property and Administrative Services Act of 1949, Public Law 105, 81st Congress, imposes certain obligations and responsibilities on this Department for the effective management of its real property which is defined by the General Services Administration as follows:

JUL 27 1950
PROPERTY RECORDS SECTION

"Real property" means (i) any interest in land (except the public domain and lands reserved or dedicated for national forest or national park purposes) owned by the United States, including any wholly owned Government corporation, and any fixtures, appurtenances, and improvements of any kind located thereon; (ii) any fixtures, structures and other improvements (excluding standing timber and crops) owned by the United States; and (iii) any fixtures, structures and other improvements owned by the United States which are located on the public domain and lands reserved or dedicated for national forest or national park purposes or located on land that is not owned by the United States.

It is General Department policy that only such real property as is needed for effective program operation should be acquired, and then only after legislative authorization and such other clearance with appropriate committees of the Congress as the circumstances warrant; that private property should be acquired or improvements constructed only if suitable Government-owned facilities are not available; that property held by this Department must be fully utilized and adequately maintained; and that property no longer required must be promptly reported as excess.

The agencies of the Department have the operational responsibility for supervision, custody and management of real property in furtherance of their programs, and they shall take continuing affirmative action to insure that these policies are followed.

The Director of Plant and Operations, as Real Estate Officer of the Department, is charged with the administration of these policies to insure Department-wide uniformity and the issuance of such instructions or regulations as may be necessary to accomplish the purposes of such laws of Government-wide application as the Federal Property and Administrative Services Act of 1949, Reorganization Plan 18 of 1950, and similar laws. He is also authorized to request excess

real property within the Department, to transfer excess property to other Federal agencies, and to dispose of surplus real property assigned to this Department by the Administrator of General Services.

In exercising these responsibilities, the Director of Plant and Operations is hereby delegated such authorities as may be required to adequately administer the real property program of the Department of Agriculture and may redelegate his authorities to other officials or agencies of the Department in such manner as he may deem necessary to facilitate action under this program.

H. T. Hutchinson

Assistant Secretary

real property within the Department, to transfer excess property to other Federal agencies, and to dispose of surplus real property assigned to this Department by the Administrator of General Services.

In exercising these responsibilities, the Director of Plant and Operations is hereby delegated such authorities as may be required to adequately administer the real property program of the Department of Agriculture and may redelegate his authority to other officials or agencies of the Department in such manner as he may deem necessary to facilitate action under this program.

[Signature]
Assistant Secretary



DEPARTMENT OF AGRICULTURE

WASHINGTON 25, D. C.

FILED

AUG 10 1950

PLEASE RETURN TO
SECRETARY'S RECORDS

U. S. D. A. I

August 4, 1950

MEMORANDUM NO. 1264

Departmental Weed Committee

All of the governmental agencies responsible for the administration of public lands are becoming increasingly concerned with the seriousness of weed problems on public as well as on private lands. Because of the nature of this problem it seems desirable to have a Departmental Weed Committee to work with a similar group in the Department of the Interior.

Accordingly, the following are requested to serve on such a committee: Dr. Erwin L. LeClerc (ARA-CA), Chairman; Dr. William L. Popham (BEPQ); Dr. Roy L. Lovvorn (BPISAE); Mr. W. R. Chapline (FS); and Mr. Forrest G. Bell (SCS). The Chairman will contact Mr. Robert P. Balcom of the Bureau of Reclamation as to joint consideration of programs of research and eradication of weeds.

Charles F. Brannan
Secretary

COMMITTEES 2



DEPARTMENT OF AGRICULTURE
WASHINGTON 25, D. C.

U.S.G.A.
August 4, 1950
PLEASE RETURN TO
SECTION 1
JUL 10 1950

MEMORANDUM NO. 1-1-1

Departmental Weed Committee

All of the governmental agencies responsible for the administration of public lands are becoming increasingly concerned with the seriousness of weed problems on public as well as on private lands. Because of the nature of this problem it seems desirable to have a Departmental Weed Committee to work with a similar group in the Department of the Interior.

Accordingly, the following are requested to serve on such a committee: Mr. Edwin L. Leclercq (ANA-GA), Chairman; Mr. William L. Fopham (BPP); Mr. Roy L. Dovern (BPP); Mr. W. R. Chapline (FS); and Mr. Forrest G. Bell (BOS). The Chairman will contact Mr. Robert F. Balcom of the Bureau of Reclamation as to joint consideration of programs of research and eradication of weeds.

Secretary

UNITED STATES DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington 25, D. C.

August 4, 1950

*also superseded by
1512, Rev.
2-1-65*

MEMORANDUM NO. 1264

Departmental Weed Committee

All of the governmental agencies responsible for the administration of public lands are becoming increasingly concerned with the seriousness of weed problems on public as well as on private lands. Because of the nature of this problem it seems desirable to have a Departmental Weed Committee to work with a similar group in the Department of the Interior.

Accordingly, the following are requested to serve on such a committee:

Dr. Erwin L. LeClerc, Chairman, ARA
Dr. William L. Popham, BEPQ
Dr. Roy L. Lovvorn, BPISAE
Mr. W. R. Chapline, FS
Mr. Forrest G. Bell, SCS

The Chairman will contact Mr. Robert P. Balcom of the Bureau of Reclamation as to joint consideration of programs of research and eradication of weeds.

Charles F. Brannan
Secretary

UNITED STATES DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington 25, D. C.

January 27 1956

MEMORANDUM NO. 1264

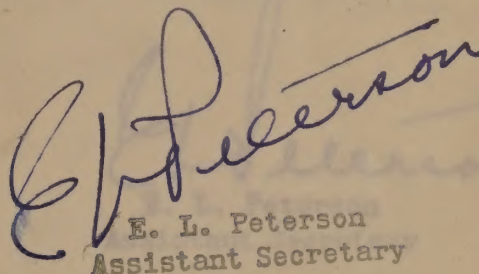
Supplement No. 1

Departmental Weed Committee

Due to changes in responsibilities of some members and to permit a broader representation of agencies of the Department, it is necessary to revise the membership of the Departmental Weed Committee.

Accordingly, the following persons are designated to represent their respective agencies on this Committee:

Marion W. Karl S. Quisenberry, ARS, Chairman
William W. Marion W. Parker, ARS
Kenneth V. Joseph F. Pechanec, FS
Donald R. William L. Popham, ARS
Frederick G. Frederick G. Renner, SCS
Clifford J. Clifford J. Waldron, REA
John R. John R. Paulling, FES


E. L. Peterson
Assistant Secretary

UNITED STATES DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington 25, D. C.

January 27, 1938

MEMORANDUM FOR THE SECRETARY

Subject: Departmental Seed Committee

Departmental Seed Committee

Due to changes in responsibilities of some members and to permit a broader representation of agencies of the Department, it is necessary to revise the membership of the Departmental Seed Committee.

Accordingly, the following persons are designated to represent their respective agencies on this Committee:

Earl S. Cressonberry, A.S., Chairman

Arthur W. Forster, A.S.

Joseph J. Jackson, A.S.

William L. Jordan, A.S.

Frederick C. Kerner, A.S.

Clifford L. Wilson, A.S.

John E. Walling, A.S.

E. S. Cressonberry
E. S. Cressonberry
Assistant Secretary

UNITED STATES DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington 25, D.C.

October 23, 1956

MEMORANDUM NO. 1264

Supplement No. 2

Departmental Weed Committee

As a result of recent changes in responsibilities of some members it is necessary to revise the membership of the Departmental Weed Committee. Accordingly, the following persons are designated to represent their respective agencies on this Committee:

Marion W. Parker, ARS, Chairman

William B. Ennis, Jr., ARS

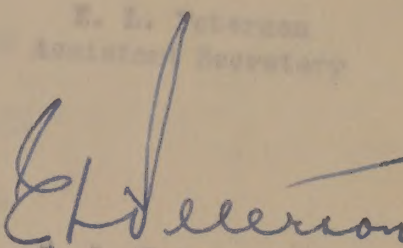
Kenneth W. Parker, FS

Donald R. Shepherd, ARS

Frederick G. Renner, SCS

Clifford J. Waldron, REA

John R. Paulling, FES


E. L. Peterson
Assistant Secretary

UNITED STATES DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington 25, D.C.

October 23, 1936

MEMORANDUM NO. 1264

Supplement No. 2

Departmental Wood Committee

As a result of recent changes in responsibilities of some members it is necessary to revise the membership of the Departmental Wood Committee. Accordingly, the following persons are designated to represent their respective agencies on this Committee:

Marion W. Parker, ARS, Chairman

William B. Etnier, Jr., ARS

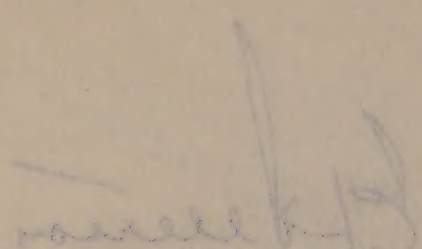
Kenneth W. Parker, TS

Donald R. Shepherd, ARS

Fredrick G. Fennel, SOS

Clifford J. Walborn, REA

John R. Paulding, FTS


E. L. Peterson
Assistant Secretary

UNITED STATES DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington 25, D.C.

December 24, 1957

MEMORANDUM NO. 1264, Revised

MEMORANDUM NO. 1264

Supplement No. 3

The Departmental Weed Committee (originally established by Secretary's Memorandum No. 1264, issued August 4, 1950) is hereby reaffirmed. The Committee shall consider problems connected with the control of weeds on public lands.

Departmental Weed Committee

As a result of increased interest in the biological control of weeds, Dr. Paul W. Oman of the Entomology Research Division has been added to the Departmental Weed Committee.

The following agencies continue to represent their respective agencies on the Committee:

Marion W. Parker, ARS, Chairman

William B. Ennis, Jr., ARS

Kenneth W. Parker, ARS

Donald R. Shepherd, ARS

Frederick G. Renner, SOE

Clifford J. Waldron, REA

John R. Paulding, FBS

Paul W. Oman, ARS

E. L. Peterson
Assistant Secretary

This memorandum supersedes Secretary's Memorandum No. 1264, dated August 4, 1950; Supplement 2, dated October 23, 1950; and Supplement 3, dated December 24, 1957.

E. L. Peterson
Assistant Secretary

UNITED STATES DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington 25, D.C.

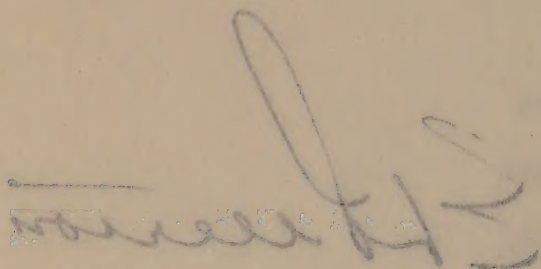
December 24, 1931

MEMORANDUM NO. 1264

Supplement No. 3

Departmental Weed Committee

As a result of increased interest in the biological control of weeds, Dr. Paul W. Oman of the Entomology Research Division has been added to the Departmental Weed Committee.



E. L. Peterson
Assistant Secretary

UNITED STATES DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington 25, D. C.

April 16, 1959

MEMORANDUM NO. 1264, Revised

Departmental Weed Committee

The Departmental Weed Committee (originally established by Secretary's Memorandum No. 1264, issued August 4, 1950) is hereby reaffirmed. The Committee shall consider problems connected with the control of weeds on public and private lands and shall meet with a similar group from the Department of the Interior to discuss programs of research and weed eradication.

The following persons shall continue to represent their respective agencies on the Committee:

Marion W. Parker, ARS, Chairman

William B. Ennis, Jr., ARS

Kenneth W. Parker, FS

Donald R. Shepherd, ARS

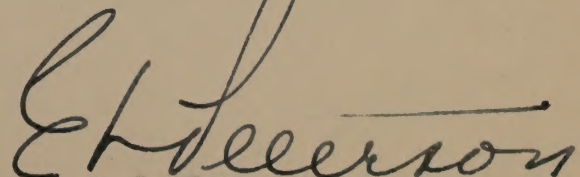
Frederick G. Renner, SCS

Clifford J. Waldron, REA

John R. Paulling, FES

Paul W. Oman, ARS

This memorandum supersedes Secretary's Memorandum No. 1264, dated August 4, 1950; Supplement 2, dated October 23, 1956; and Supplement 3 dated December 24, 1957.



E. L. Peterson
Assistant Secretary

UNITED STATES DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington 25, D. C.

April 16, 1958

MEMORANDUM NO. 1958-4, Revised

Departmental Weed Committee

The Departmental Weed Committee (originally established by Secretary's Memorandum No. 1264, issued August 4, 1950) is hereby reaffirmed. The Committee shall consider problems connected with the control of weeds on public and private lands and shall meet with a similar group from the Department of the Interior to discuss programs of research and weed eradication.

The following persons shall continue to represent their respective agencies on the Committee:

Marion W. Parker, ARS, Chairman

William B. Ennis, Jr., ARS

Kenneth W. Parker, FS

Donald R. Shepherd, ARS

Frederick G. Renner, SGS

Gilford J. Waldron, REA

John R. Paulding, FES

Paul W. Oman, ARS

This memorandum supersedes Secretary's Memorandum No. 1264, dated August 4, 1950; Supplement 2, dated October 23, 1956; and Supplement 3, dated December 24, 1957.

[Handwritten signature]
E. A. Peterson

FILED

UNITED STATES DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington 25, D. C.

AUG 10 1950
PLEASE RETURN TO
SECRETARY'S RECORDS

August 1, 1950

MEMORANDUM NO. 1265

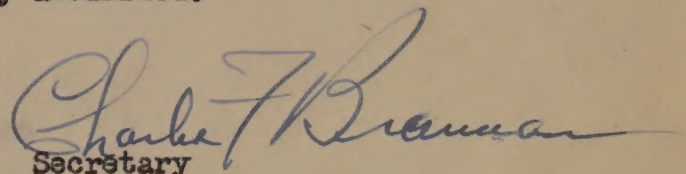
The training of foreign nationals in various phases of agriculture plays an important part in the implementation of our Government's political and economic aid program. Students, administrators, teachers and government officials are being invited to this country for study and training by various agencies of our Government.

Foreign nationals seeking training in agriculture have been coming to the Department in ever-increasing numbers during the past ~~eight~~ 8 years. All agricultural institutions, including agency field offices of the Department, land-grant colleges and universities, and private farm organizations, as well as private industries serving agriculture, have cooperated increasingly in providing training for foreign visitors and students.

An agreement setting forth the participation of the Department of Agriculture in the training of foreign nationals in ECA's program of technical cooperation has recently been consummated between the Department and the ECA. Similar arrangements will be made with the Department of Defense and the Department of State from time to time.

The Office of Foreign Agricultural Relations will coordinate the development and execution of training programs and provide the administrative services which must be supplied by the Department of Agriculture. Bureaus and agencies of the Department are requested to cooperate in this training program. Each bureau, such as ARA, BAE, EXT, FCA, FHA, FS, PMA, REA, and SCS, is requested to designate a representative to act for the agency in carrying out its part of the over-all program. These representatives of the respective bureaus will cooperate with OFAR in planning and carrying out this foreign training program.

The Department Committee on Cooperation with Foreign Agricultural Officials and Students, established by Secretary's Memorandum No. 1143 of January 22, 1946, is hereby abolished.


Secretary

COMMITTEES 2

SECRETARY'S RECORDS
August 1, 1950
D.A. 1

UNITED STATES DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington 25, D. C.

MEMORANDUM NO. 1

The training of foreign nationals in various phases of agriculture plays an important part in the implementation of our Government's political and economic aid program. Students, administrators, teachers and government officials are being invited to this country for study and training by various agencies of our Government.

Foreign nationals seeking training in agriculture have been coming to the Department in ever-increasing numbers during the past several years. All agricultural institutions, including agency field offices of the Department, land-grant colleges and universities, and private farm organizations, as well as private industries serving agriculture, have cooperated increasingly in providing training for foreign visitors and students.

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The Department Committee on Cooperation with Foreign Agricultural Officials and Students, established by Secretary's Memorandum No. 1143 of January 22, 1946, is hereby abolished.

Secretary



FILED

DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON

AUG 18 1950

August 10 1950

PLEASE RETURN TO
SECRETARY'S RECORDS

U. S. D. A. 2 MEMORANDUM NO. 1266

Delegation of Authority to Requisition Disbursing Funds
and to Approve Accounts Current

By virtue of the authority contained in R.S. 161 (5 USC 22), agency and bureau officials occupying or acting in the following listed positions are hereby authorized (1) to approve requisitions upon the Secretary of the Treasury for disbursing funds and (2) to administratively examine and approve disbursing officers' accounts current pertaining to appropriations and funds of their respective agencies. Each agency should furnish a specimen signature card for those officials authorized to approve requisitions for disbursing funds to the Office of Budget and Finance for transmittal to the General Accounting Office. Requests for changes in any of the authorizations contained herein should be submitted to the Office of Budget and Finance.

Agricultural Research Administration

Administrator
Fiscal and Budgetary Officer
Budget Officer

Bureau of Agricultural and Industrial Chemistry

Chief of Bureau
Assistant Chief of Bureau
Head, Administrative Services Division
Administrative Officer

Agricultural Research Center

Superintendent
Business Manager
Administrative Assistant

Bureau of Animal Industry

Chief of Bureau
In Charge, Budget and Fiscal Division

AUTHORIZATIONS

Bureau of Dairy Industry

Chief of Bureau
Assistant Chief of Bureau
Fiscal Accountant

Bureau of Entomology and Plant Quarantine

Chief of Bureau
Assistant Chief of Bureau, In Charge of Administration
In Charge, Division of Finance and Business Services
Assistant in Charge, Division of Finance and Business Services

Bureau of Human Nutrition and Home Economics

Chief of Bureau
Administrative Officer
Administrative Assistant

Bureau of Plant Industry, Soils, and Agricultural Engineering

Chief of Bureau
Head, Fiscal and Business Services

Bureau of Agricultural Economics

Chief of Bureau
Assistant to the Chief of Bureau
Head, Administrative Services Division
Chief Accountant

Commodity Exchange Authority

Administrator
Assistant Administrator
Executive Officer

Extension Service

Director of Extension Work
Assistant Director
Chief, Division of Business Administration

Office of Foreign Agricultural Relations

Director
Head, Division of Administration
Administrative Officer, Budgetary and Fiscal Management Section

Farm Credit Administration

Governor

Deputy Governor, In Charge of Finance and Accounts and
Administrative Divisions

Assistant Director, Finance and Accounts Division

Chief Accountant, Finance and Accounts Division

Federal Crop Insurance Corporation

Manager

Chief Fiscal Officer

Assistant Chief Fiscal Officer

Head, Program Accounting Section

Farmers Home Administration

Administrator

Assistant Administrator

Chief, Finance Division

Assistant Chief, Finance Division

Forest Service

Chief

Assistant Chief

Chief, Division of Fiscal Control

Associate Chief, Division of Fiscal Control

Office of Information

Director of Information

Assistant Director of Information

Assistant to the Director

Library

Librarian

Executive Assistant to the Librarian

Assistant Librarian

Production and Marketing Administration

Administrator

Director, Fiscal Branch

Chief, Administrative Fiscal Division

Chief, Fiscal Control Division

Farm Credit Administration

Governor
Deputy Governor, in Charge of Finance and Accounts and
Administrative Divisions
Assistant Director, Finance and Accounts Division
Chief Accountant, Finance and Accounts Division

Federal Crop Insurance Corporation

Manager
Chief Fiscal Officer
Assistant Chief Fiscal Officer
Head, Program Accounting Section

Farmer's Home Administration

Administrator
Assistant Administrator
Chief, Finance Division
Assistant Chief, Finance Division

Forest Service

Chief
Assistant Chief
Chief, Division of Fiscal Control
Associate Chief, Division of Fiscal Control

Office of Information

Director of Information
Assistant Director of Information
Assistant to the Director

Library

Librarian
Executive Assistant to the Librarian
Assistant Librarian

Production and Marketing Administration

Administrator
Director, Fiscal Branch
Chief, Administrative Fiscal Division
Chief, Fiscal Control Division

Rural Electrification Administration

Administrator
Executive Officer
Budget Officer

Soil Conservation Service

Chief of Bureau
Chief, Budget and Finance Division
Deputy Chief, Budget and Finance Division
Head, Accounts Section

Office of the Solicitor

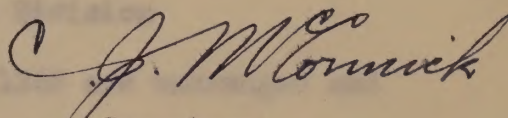
Solicitor
Executive Assistant to the Solicitor
Assistant Chief, Administrative Division

Office of Experiment Stations

Chief of Bureau
Administrative Officer
Chief, Bureau Accounting Service

Office of the Secretary

Director of Plant and Operations
Chief, Administrative Services Division
Chief, Bureau Accounting Service


Acting Secretary

Rural Electrification Administration

Administrator
Executive Officer
Budget Officer

Soil Conservation Service

Chief of Bureau
Chief, Budget and Finance Division
Deputy Chief, Budget and Finance Division
Head, Accounts Section

Office of the Solicitor

Solicitor
Executive Assistant to the Solicitor
Assistant Chief, Administrative Division

Office of Experiment Stations

Chief of Bureau
Administrative Officer
Chief, Bureau Accounting Service

Office of the Secretary

Director of Plant and Operations
Chief, Administrative Services Division
Chief, Bureau Accounting Service

J. M. [Signature]
Acting Secretary



DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON

October 17, 1950

MEMORANDUM NO. 1266, SUPPLEMENT 1

1266
Delegation of Authority to Requisition Disbursing Funds
and to Approve Accounts Current

Memorandum No. 1266, dated August 10, 1950, is hereby modified as follows:

Amended (1) The list of Agricultural Research Administration officials occupying or acting in the positions designated in Memorandum No. 1266 is hereby changed to read:

Amended
Administrator
Budgetary and Fiscal Officer
Budget Officer
Chief, Bureau Accounting Service

Amended (2) The Soil Conservation Service officials occupying or acting in the following additional positions are hereby authorized to administratively examine and approve disbursing officers' accounts current pertaining to appropriations and funds of that agency:

Amended
Regional Directors
Chief, Regional Budget and Finance Division

All other provisions of Memorandum No. 1266 are unchanged and remain in full force and effect.

B. T. Hutchinson
Acting Secretary

AUTHORIZATIONS

DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON



MEMORANDUM NO. 1266, SUPPLEMENT 1

Relocation of Authority to Requisition Personnel Funds
and to Approve Accounts Current

Memorandum No. 1266, dated August 10, 1950, is hereby modified as follows:

(1) The list of Agricultural Research Administration officials occupying or acting in the positions designated in Memorandum No. 1266 is hereby changed to read:

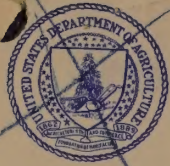
Administrator
Budgetary and Fiscal Officer
Budget Officer
Chief, Bureau Accounting Service

(2) The Self-Conservation Service officials occupying or acting in the following additional positions are hereby authorized to administratively examine and approve disbursing officers' accounts current pertaining to appropriations and funds of that agency:

Regional Directors
Chief, Regional Budget and Finance Division

All other provisions of Memorandum No. 1266 are unchanged and remain in full force and effect.

Secretary



July 10, 1951

MEMORANDUM NO. 1266, ^{Revision 1} ~~REVISED~~

Delegation of Authority to Approve Accounts Current 51

By virtue of the authority contained in R.S. 161 (5 USC 22), agency and bureau officials occupying or acting in the following listed positions are hereby authorized to administratively examine and approve disbursing officers' accounts current pertaining to appropriations and funds of their respective agencies. Requests for changes in any of the authorizations contained herein should be submitted to the Office of Budget and Finance.

Since there is no longer need for the agencies to requisition funds for disbursing officers, the delegation of authority to requisition disbursing funds is being omitted from this memorandum.

Agricultural Research Administration

Administrator
Budgetary and Fiscal Officer
Budget Officer
Chief, Bureau Accounting Services

Bureau of Agricultural and Industrial Chemistry

Chief of Bureau
Assistant Chief of Bureau
Head, Administrative Services Division
Administrative Officer

Agricultural Research Center

Superintendent
Business Manager
Administrative Assistant

Bureau of Animal Industry

Chief of Bureau
In Charge, Budget and Fiscal Division
Assistant in Charge, Budget and Fiscal Division



July 10, 1933

MEMORANDUM NO. 1260, 1933

Delegation of Authority to Approve Accounts Current

By virtue of the authority contained in R.S. 103 (2 USC 22), agency and Bureau officials occupying or acting in the following listed positions are hereby authorized to administratively examine and approve disbursing officers' accounts current pertaining to appropriations and funds of their respective agencies. Requests for changes in any of the authorizations contained herein should be submitted to the Office of Budget and Finance.

Since there is no longer need for the agencies to repatriate funds for disbursing officers, the delegation of authority to repatriate disbursing funds is being called from this memorandum.

Agricultural Research Administration

- Administrator
- Budgetary and Fiscal Officer
- Budget Officer
- Chief, Bureau Accounting Services

Bureau of Agricultural and Industrial Chemistry

- Chief of Bureau
- Assistant Chief of Bureau
- Head, Administrative Services Division
- Administrative Officer

Agricultural Research Center

- Superintendent
- Business Manager
- Administrative Assistant

Bureau of Animal Industry

- Chief of Bureau
- In Charge, Budget and Fiscal Division
- Assistant in Charge, Budget and Fiscal Division

Bureau of Dairy Industry

Chief of Bureau

Assistant Chief of Bureau of Finance and Accounts and

Fiscal Accountant

Bureau of Entomology and Plant Quarantine

Chief of Bureau

Assistant Chief of Bureau, In Charge of Administration

In Charge, Division of Accounting and Auditing

In Charge, Fund Accounting Section

Bureau of Human Nutrition and Home Economics

Chief of Bureau

Administrative Officer

Budget and Fiscal Officer

Bureau of Plant Industry, Soils, and Agricultural Engineering

Chief of Bureau

Head, Fiscal and Business Management Division

Bureau of Agricultural Economics

Chief of Bureau

Assistant to the Chief of Bureau

Head, Administrative Services Division

Chief Accountant

Commodity Exchange Authority

Administrator

Assistant Administrator

Executive Officer

Extension Service

Director of Extension Work

Assistant Director

Chief, Division of Business Administration

Office of Foreign Agricultural Relations

Director

Head, Division of Administration

In Charge, Budget and Fiscal Management Section

Bureau of Dairy Industry

Chief of Bureau
Assistant Chief of Bureau
Fiscal Accountant

Bureau of Entomology and Plant Quarantine

Chief of Bureau
Assistant Chief of Bureau, In Charge of Administration
In Charge, Division of Accounting and Auditing
In Charge, Fund Accounting Section

Bureau of Human Nutrition and Home Economics

Chief of Bureau
Administrative Officer
Budget and Fiscal Officer

Bureau of Plant Industry, Soils, and Agricultural Engineering

Chief of Bureau
Head, Fiscal and Business Management Division

Bureau of Agricultural Economics

Chief of Bureau
Assistant to the Chief of Bureau
Head, Administrative Service Division
Chief Accountant

Commodity Exchange Authority

Administrator
Assistant Administrator
Executive Officer

Extension Service

Director of Extension Work
Assistant Director
Chief, Division of Business Administration

Office of Foreign Agricultural Relations

Director
Head, Division of Administration
In Charge, Budget and Fiscal Management Section

Farm Credit Administration

Governor

Deputy Governor, In Charge of Finance and Accounts and
Administrative Divisions

Assistant Director, Finance and Accounts Division

Fiscal Officer, Finance and Accounts Division

Federal Crop Insurance Corporation

Manager

Chief Fiscal Officer

Assistant Chief Fiscal Officer

Head, Program Accounting Section

Farmers Home Administration

Administrator

Assistant Administrator

Chief, Finance Division

Assistant Chief, Finance Division

Forest Service

Chief

Assistant Chief

Chief, Division of Fiscal Control

Associate Chief, Division of Fiscal Control

Office of Information

Director of Information

Assistant Director of Information

Assistant to the Director

Library

Librarian

Assistant Librarian

Administrative Officer

Production and Marketing Administration

Administrator

Director, Fiscal Branch

Chief, Fiscal Control Division

Farm Credit Administration

Governor
Deputy Governor, in Charge of Finance and Accounts and
Administrative Division
Assistant Director, Finance and Accounts Division
Fiscal Officer, Finance and Accounts Division

Federal Crop Insurance Corporation

Manager
Chief Fiscal Officer
Assistant Chief Fiscal Officer
Head, Program Accounting Section

Farmer Home Administration

Administrator
Assistant Administrator
Chief, Finance Division
Assistant Chief, Finance Division

Forest Service

Chief
Assistant Chief
Chief, Division of Fiscal Control
Associate Chief, Division of Fiscal Control

Office of Information

Director of Information
Assistant Director of Information
Assistant to the Director

Library

Librarian
Assistant Librarian
Administrative Officer

Production and Marketing Administration

Administrator
Director, Fiscal Branch
Chief, Fiscal Control Division

Rural Electrification Administration

Administrator

Chief, Accounting and Auditing Division

Assistant Chief in Charge of Accounts, Accounting and Auditing Division

Soil Conservation Service

Chief of Bureau

Chief, Budget and Finance Division

Deputy Chief, Budget and Finance Division

Head, Accounts Section

Regional Directors

Chief, Regional Budget and Finance Division

Office of the Solicitor

Solicitor

Executive Assistant to the Solicitor

Assistant Chief, Administrative Division

Office of Experiment Stations

Chief of Bureau

Administrative Officer

Chief, Bureau Accounting Services

Office of the Secretary

Director of Plant and Operations

Chief, Administrative Services Division

Chief, Bureau Accounting Services

C. J. McCormick
Under Secretary

Rural Electrification Administration

Administrator
Chief, Accounting and Auditing Division
Assistant Chief in Charge of Accounts, Accounting and Auditing Division

Soil Conservation Service

Chief of Bureau
Chief, Budget and Finance Division
Deputy Chief, Budget and Finance Division
Head, Accounts Section
Regional Directors
Chief, Regional Budget and Finance Division

Office of the Solicitor

Solicitor
Executive Assistant to the Solicitor
Assistant Chief, Administrative Division

Office of Experiment Stations

Chief of Bureau
Administrative Officer
Chief, Bureau Accounting Services

Office of the Secretary

Director of Plant and Operations
Chief, Administrative Services Division
Chief, Bureau Accounting Services

C. J. McConnaughy
Deputy Secretary



DEPARTMENT OF AGRICULTURE

WASHINGTON 25, D. C.

August 5, 1952

MEMORANDUM NO. 1266, REVISION 2

Delegation of Authority to Approve Accounts Current

By virtue of the authority contained in R.S. 161 (5 USC 22), agency and bureau officials occupying or acting in the following listed positions are hereby authorized to examine and approve administratively the disbursing officers' accounts current pertaining to appropriations and funds of their respective agencies. The authorizations contained in this memorandum are effective July 1, 1952. Requests for changes in any of these authorizations should be submitted to the Office of Budget and Finance.

Agricultural Research Administration

Administrator
Budgetary and Fiscal Officer
Budget Officer
Chief, Bureau Accounting Services

Appropriation: "Research on Agricultural Problems of Alaska"
Regional Fiscal Agent, Forest Service, Juneau, Alaska

Bureau of Agricultural and Industrial Chemistry

Washington, D. C.
Chief of Bureau
Assistant Chief of Bureau
Head, Administrative Services Division
Administrative Officer

Southern Region
Director
Business Manager
Assistant Business Manager

Western Region
Director
Business Manager
Assistant Business Manager

AUTHORIZATIONS

DEPARTMENT OF AGRICULTURE
WASHINGTON 25, D. C.



MEMORANDUM NO. 1266, REVISION 2

Delegation of Authority to Approve Accounts Current

By virtue of the authority contained in E.O. 161 (2000 22), agency and bureau officials occupying or acting in the following listed positions are hereby authorized to examine and approve administratively the disbursing officers' accounts current pertaining to appropriations and funds of their respective agencies. The authorizations contained in this memorandum are effective July 1, 1952. Requests for changes in any of these authorizations should be submitted to the Office of Budget and Finance.

Agricultural Research Administration

Administrator
Budgetary and Fiscal Officer
Budget Officer
Chief, Bureau Accounting Services

Appropriation: "Research on Agricultural Problems of Alaska"
Regional Fiscal Agent, Forest Service, Juneau, Alaska

Bureau of Agricultural and Industrial Chemistry

Washington, D. C.
Chief of Bureau
Assistant Chief of Bureau
Head, Administrative Services Division
Administrative Officer

Southern Region
Director
Business Manager
Assistant Business Manager

Western Region
Director
Business Manager
Assistant Business Manager

Bureau of Agricultural and Industrial Chemistry (continued)

Eastern Region

Director

Business Manager

Assistant Business Manager

Northern Region

Director

Business Manager

Assistant Business Manager

Agricultural Research Center

Superintendent

Business Manager

Administrative Assistant

Bureau of Animal Industry

Chief of Bureau

In Charge, Budget and Fiscal Division

Assistant in Charge, Budget and Fiscal Division

Bureau of Dairy Industry

Chief of Bureau

Assistant Chief of Bureau

Fiscal Accountant

Bureau of Entomology and Plant Quarantine

Chief of Bureau

Assistant Chief of Bureau, In Charge of Administration

In Charge, Division of Accounting and Auditing

In Charge, Fund Accounting Section

Regional Director

Regional Administrative Officer

Bureau of Human Nutrition and Home Economics

Chief of Bureau

Administrative Officer

Budget and Fiscal Officer

Bureau of Plant Industry, Soils, and Agricultural Engineering

Chief of Bureau

Head, Fiscal and Business Management Division

Bureau of Agricultural and Industrial Chemistry (continued)

Eastern Region
Director
Business Manager
Assistant Business Manager

Northern Region
Director
Business Manager
Assistant Business Manager

Agricultural Research Center

Superintendent
Business Manager
Administrative Assistant

Bureau of Animal Industry

Chief of Bureau
In Charge, Budget and Fiscal Division
Assistant in Charge, Budget and Fiscal Division

Bureau of Dairy Industry

Chief of Bureau
Assistant Chief of Bureau
Fiscal Accountant

Bureau of Entomology and Plant Quarantine

Chief of Bureau
Assistant Chief of Bureau, In Charge of Administration
In Charge, Division of Accounting and Auditing
In Charge, Fund Accounting Section
Regional Director
Regional Administrative Officer

Bureau of Human Nutrition and Home Economics

Chief of Bureau
Administrative Officer
Budget and Fiscal Officer

Bureau of Plant Industry, Soils, and Agricultural Engineering

Chief of Bureau
Head, Fiscal and Business Management Division

Bureau of Agricultural Economics

Chief of Bureau
Assistant to the Chief of Bureau
Head, Administrative Services Division
Chief Accountant

Commodity Exchange Authority

Administrator
Assistant Administrator
Executive Officer

Extension Service

Director of Extension Work
Assistant Director
Chief, Division of Business Administration

Office of Foreign Agricultural Relations

Director
Head, Division of Administration
In Charge, Budget and Fiscal Management Section

Farm Credit Administration

Governor
Deputy Governor, In Charge of Finance and Accounts and
Administrative Divisions
Assistant Director, Finance and Accounts Division
Chief Accountant, Finance and Accounts Division

Federal Crop Insurance Corporation

Manager
Chief Fiscal Officer
Assistant Chief Fiscal Officer
Head, Program Accounting Section

Farmers Home Administration

Administrator
Assistant Administrator
Chief, Finance Division
Assistant Chief, Finance Division

Bureau of Agricultural Economics

Chief of Bureau
Assistant to the Chief of Bureau
Head, Administrative Services Division
Chief Accountant

Commodity Exchange Authority

Administrator
Assistant Administrator
Executive Officer

Extension Service

Director of Extension Work
Assistant Director
Chief, Division of Business Administration

Office of Foreign Agricultural Relations

Director
Head, Division of Administration
In Charge, Budget and Fiscal Management Section

Farm Credit Administration

Governor
Deputy Governor, In Charge of Finance and Accounts and
Administrative Divisions
Assistant Director, Finance and Accounts Division
Chief Accountant, Finance and Accounts Division

Federal Crop Insurance Corporation

Manager
Chief Fiscal Officer
Assistant Chief Fiscal Officer
Head, Program Accounting Section

Farmers Home Administration

Administrator
Assistant Administrator
Chief, Finance Division
Assistant Chief, Finance Division

Forest Service

Chief
Assistant Chief
Chief, Division of Fiscal Control
Associate Chief, Division of Fiscal Control
Regional Fiscal Agent
Fiscal Agent, Forest Products Laboratory
Fiscal Agent, Rio Piedras, Puerto Rico

Office of Information

Director of Information
Assistant Director of Information
Assistant to the Director

Library

Librarian
Assistant Librarian
Administrative Officer

Production and Marketing Administration

Fiscal Branch
Deputy Director, Washington, D. C.
Chief, Fiscal Control Division, Washington, D.C.
Chief, Administrative Accounting Division, Atlanta, Ga.
Chief, Fund Accounting Section, Atlanta, Ga.
Commodity Offices
Chief, Fiscal Division
Assistant Chief, Fiscal Division
Western Laboratory
Chief
Administrative Officer
Caribbean Area Office
Director
Administrative Officer
Hawaiian Area Office
Director
Administrative Officer
State Offices
Chairman, State Committee
Administrative Officer

Rural Electrification Administration

Administrator
Controller, Division of the Controller
Assistant Controller in Charge of Accounts,
Division of the Controller

Forest Service

Chief
Assistant Chief
Chief, Division of Fiscal Control
Associate Chief, Division of Fiscal Control
Regional Fiscal Agents
Fiscal Agent, Forest Products Laboratory
Fiscal Agent, Rio Piedras, Puerto Rico

Office of Information

Director of Information
Assistant Director of Information
Assistant to the Director

Library

Librarian
Assistant Librarian
Administrative Officer

Production and Marketing Administration

Fiscal Branch
Deputy Director, Washington, D. C.
Chief, Fiscal Control Division, Washington, D. C.
Chief, Administrative Accounting Division, Atlanta, Ga.
Chief, Fund Accounting Section, Atlanta, Ga.
Commodity Office
Chief, Fiscal Division
Assistant Chief, Fiscal Division
Western Laboratory
Chief
Administrative Officer
Caribbean Area Office
Director
Administrative Officer
Hawaiian Area Office
Director
Administrative Officer
State Offices
Chairman, State Committee
Administrative Officer

Rural Electrification Administration

Administrator
Controller, Division of the Controller
Assistant Controller in Charge of Accounts
Division of the Controller

Soil Conservation Service

Chief of Bureau
Chief, Budget and Finance Division
Deputy Chief, Budget and Finance Division
Head, Accounts Section
Regional Director
Chief, Regional Budget and Finance Division

Office of the Solicitor

Solicitor
Executive Assistant to the Solicitor
Assistant Chief, Administrative Division

Office of Experiment Stations

Chief of Bureau
Administrative Officer
Chief, Bureau Accounting Services

Office of the Secretary

Director of Plant and Operations
Chief, Administrative Services Division
Chief, Bureau Accounting Services

C. J. McCormick
Acting Secretary

*L. McKee
B + 4*

Soil Conservation Service

Chief of Bureau
Chief, Budget and Finance Division
Deputy Chief, Budget and Finance Division
Head, Accounts Section
Regional Director
Chief, Regional Budget and Finance Division

Office of the Solicitor

Solicitor
Executive Assistant to the Solicitor
Assistant Chief, Administrative Division

Office of Experiment Stations

Chief of Bureau
Administrative Officer
Chief, Bureau Accounting Services

Office of the Secretary

Director of Plant and Operations
Chief, Administrative Services Division
Chief, Bureau Accounting Services

Secretary



DEPARTMENT OF AGRICULTURE
WASHINGTON 25, D. C.

August 15, 1950

MEMORANDUM NO. 1267

Occupational Deferment From Military Service

I am appointing the following Committee to deal with the occupational deferment from military service of employees in the United States Department of Agriculture who are members of the Military Reserve or who are subject to induction under the Selective Service Act:

S. B. Herrell, Office of Personnel, Chairman
R. W. Trullinger, Office of Experiment Stations
S. R. Newell, Bureau of Agricultural Economics

The Committee is expected to give advice, assistance, and support to agencies of the Department on authorized deferment requests and will issue appropriate instructions on the handling of the work to be done. It will represent the Department on matters of policy dealing with other agencies of the Federal Government on occupational deferment of Federal employees. The Committee is authorized to utilize the services of any Department employee on a non-reimbursable detail basis.

It is my desire that the number of deferments be kept to the absolute minimum. A request for deferment should be made and approved for an employee only if he meets the following requirements:

1. (A) He is engaged in work essential to the maintenance of the National health, safety or interest.
2. (B) He is holding a key administrative position for which there is no replacement and for which he has adequate training.
3. (C) He is doing scientific and technical work for which he has adequate training.
4. (D) The training he has is essential to the job.

Before a deferment request is filed with military authorities or with a local board, the agency requesting the deferment shall first obtain the approval of the Department Committee.



Charles F. Brown

PERSONNEL 14

DEPARTMENT OF AGRICULTURE
WASHINGTON, D.C.

THE SECRETARY OF AGRICULTURE
WASHINGTON, D.C.

TO THE HONORABLE THE SECRETARY OF AGRICULTURE
WASHINGTON, D.C.

SIR:

I have the honor to acknowledge the receipt of your letter of the 10th inst. in relation to the matter of the proposed amendment to the act of March 3, 1879, relating to the collection of duties on foreign goods.

The Department is at present engaged in a study of the subject, and it is hoped that a report will be made to you in due season.

I am, Sir, very respectfully,
Your obedient servant,
J. B. HARRIS,
Assistant Secretary.

Agencies of the Department must review their personnel situation NOW with the object of making plans for recruitment, training, and assignment of personnel who may replace those who may be called for military duty.

Secretary's Memorandum No. 1232 of October 25, 1948, is hereby cancelled.

Charles F. Brannan
Secretary *Signed on 1st. Page*
1948

The office of the Department of the Interior, Bureau of Land Management, is hereby notified that the following land is being offered for sale to the public at a public sale to be held at the office of the Bureau of Land Management, Department of the Interior, Washington, D.C., on the 1st day of October, 1944, at 10 o'clock, A.M.

Section 1, Township 12N, Range 10E, 1st Meridian, Montana.

Secretary



DEPARTMENT OF AGRICULTURE
WASHINGTON 25, D. C.

August 29, 1950

MEMORANDUM NO. 1268

National Employ ~~Z~~he Physically Handicapped Week

President Truman has issued a Proclamation dated August 9, 1950, as directed by a joint resolution by the Congress, approved August 11, 1945, calling upon the people of the United States to observe the week of October 1-7, 1950, as "National Employ the Physically Handicapped Week." The Proclamation is reprinted on the back of this memorandum. The President has asked Government agencies, among others, to make every effort to enlist public support for full employment of physically handicapped persons.

One of the profitable lessons learned during World War II was that where physically handicapped persons are properly placed, not only do they have excellent production records, but they tend to be more careful, have fewer accidents and better attendance records than non-handicapped workers. Many seriously handicapped persons are successful farmers. The Farmers Home Administration has made more than 150,000 loans during the past ~~five~~ years to help veterans get started in farming. Many of these veterans were physically handicapped.

The Department has many handicapped employees who are doing excellent work. I trust that others may be employed in positions for which they are fully qualified and adapted.

I urge all Department employees to cooperate wholeheartedly in supporting this program.

Charles F. Brannan
Secretary



EMPLOYMENT

DEPARTMENT OF AGRICULTURE
WASHINGTON, D. C.

Annual Report of the Department of Agriculture

The Department of Agriculture has the honor to acknowledge the receipt of your report of the progress of the work of the Bureau of Plant Industry for the year 1911. The report is a valuable contribution to the knowledge of the progress of the work of the Bureau and is a most interesting and instructive document. It is a pleasure to note that the work of the Bureau has been carried on in a most efficient and successful manner and that the results of the work are of great value to the country.

The work of the Bureau of Plant Industry has been carried on in a most efficient and successful manner and the results of the work are of great value to the country. The work of the Bureau has been carried on in a most efficient and successful manner and the results of the work are of great value to the country. The work of the Bureau has been carried on in a most efficient and successful manner and the results of the work are of great value to the country.

The work of the Bureau of Plant Industry has been carried on in a most efficient and successful manner and the results of the work are of great value to the country. The work of the Bureau has been carried on in a most efficient and successful manner and the results of the work are of great value to the country.

The work of the Bureau of Plant Industry has been carried on in a most efficient and successful manner and the results of the work are of great value to the country. The work of the Bureau has been carried on in a most efficient and successful manner and the results of the work are of great value to the country.

AUGUST 9, 1950

NATIONAL EMPLOY THE PHYSICALLY HANDICAPPED WEEK, 1950

BY THE PRESIDENT OF THE UNITED STATES OF AMERICA

A PROCLAMATION — 2 pages

WHEREAS the experience of an increasing number of employers has proved that physically handicapped workers, when placed in jobs suited to their abilities, can make a substantial contribution to the economic well-being of our country; and

WHEREAS the present need for maximum production requires the utilization of all our human resources; and

WHEREAS physically handicapped men and women should have an equal opportunity with others to earn a livelihood; and

WHEREAS the Congress, by a joint resolution approved August 11, 1945 (59 Stat. 530), has designated the first week in October of each year as National Employ the Physically Handicapped Week and has requested the President to issue a suitable proclamation each year, with a view to enlisting national interest in the employment of these men and women:

NOW, THEREFORE, I, HARRY S. TRUMAN, President of the United States of America, do hereby call upon the people of the United States to observe the week beginning October 1, 1950, as National Employ the Physically Handicapped Week, and to cooperate with the President's Committee on National Employ the Physically Handicapped Week, and with the corresponding Governors' committees in the several States and Territories, in carrying out the purposes of the joint resolution of Congress. I also request the Governors of States, the mayors of cities, and other public officials, as well as employers and leaders of labor, agricultural, veterans', women's, civic, and religious organizations and all other interested groups representative of our national life, to observe the week by endeavoring to enlist the widest possible public interest in additional employment opportunities for the physically handicapped.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the United States of America to be affixed.

DONE at the City of Washington this ninth day of August in the year of our Lord nineteen hundred and fifty, and of the Independence of the United States of America the one hundred and seventy-fifth.

HARRY S. TRUMAN

By the President:

DEAN ACHESON

Secretary of State

NATIONAL RESOURCES THE PHYSICALLY HANDICAPPED WEEK, 1960
BY THE PRESIDENT OF THE UNITED STATES OF AMERICA
A PROCLAMATION

WHEREAS the experience of an increasing number of employers has shown that physically handicapped workers, when placed in jobs suited to their abilities, can make a substantial contribution to the economic well-being of our country; and

WHEREAS the present need for maximum production requires the utilization of all our human resources; and

WHEREAS physically handicapped men and women should have an equal opportunity with others to earn a livelihood; and

WHEREAS the Congress, by a joint resolution approved August 11, 1948 (42 Stat. 150), has designated the first week in October of each year as National Employ the Physically Handicapped Week and has requested the President to issue a suitable proclamation each year, with a view to emphasizing national interest in the employment of these men and women:

I, ELEANOR ROOSEVELT, President of the United States of America, do hereby call upon the people of the United States to observe the week beginning October 1, 1960, as National Employ the Physically Handicapped Week, and to cooperate with the President's Committee on National Employ the Physically Handicapped Week, and with the corresponding Governors' Committees in the several States and Territories, in carrying out the purposes of the joint resolution of Congress. I also request the Governors of States, the mayors of cities, and other public officials, as well as employers and leaders of labor, agricultural, veterans', women's, civic, and religious organizations and all other interested groups representative of our national life, to observe the week by endeavoring to assist the widest possible public interest in additional employment opportunities for the physically handicapped.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the United States of America to be affixed.

DONE at the City of Washington this fifth day of August in the year of our Lord nineteen hundred and fifty, and of the Independence of the United States of America the one hundred and seventy-fifth.

ELEANOR ROOSEVELT
BY THE PRESIDENT
DEAN ACHESON

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON

October 19, 1950

MEMORANDUM NO. 1269

National Advisory Health Council

Public Law 692, 81st Congress, 2d Session, provides for the establishment of a National Advisory Health Council.

The Surgeon General has suggested that we name a liaison officer to this Council. Dr. C. K. Mingle, Tuberculosis Eradication Division, Bureau of Animal Industry, Agricultural Research Administration, has been designated as the Department's representative for this purpose. Dr. Mingle has been instructed to furnish the Council with such information available in the Department as the Council may wish and to bring back to the Department information pertinent to our programs as they relate to national health and production of highly nutritious foods.

Agencies of the Department are asked to cooperate with Dr. Mingle in every way possible.

H. H. Buckmaster
Acting Secretary



COMMITTEES

UNITED STATES DEPARTMENT OF AGRICULTURE

OFFICE OF THE SECRETARY

WASHINGTON

MEMORANDUM FOR

Special Advisory Board on

Public Law 48, 116, 117, 118, 119, 120, 121, 122, 123, 124, 125, 126, 127, 128, 129, 130, 131, 132, 133, 134, 135, 136, 137, 138, 139, 140, 141, 142, 143, 144, 145, 146, 147, 148, 149, 150, 151, 152, 153, 154, 155, 156, 157, 158, 159, 160, 161, 162, 163, 164, 165, 166, 167, 168, 169, 170, 171, 172, 173, 174, 175, 176, 177, 178, 179, 180, 181, 182, 183, 184, 185, 186, 187, 188, 189, 190, 191, 192, 193, 194, 195, 196, 197, 198, 199, 200, 201, 202, 203, 204, 205, 206, 207, 208, 209, 210, 211, 212, 213, 214, 215, 216, 217, 218, 219, 220, 221, 222, 223, 224, 225, 226, 227, 228, 229, 230, 231, 232, 233, 234, 235, 236, 237, 238, 239, 240, 241, 242, 243, 244, 245, 246, 247, 248, 249, 250, 251, 252, 253, 254, 255, 256, 257, 258, 259, 260, 261, 262, 263, 264, 265, 266, 267, 268, 269, 270, 271, 272, 273, 274, 275, 276, 277, 278, 279, 280, 281, 282, 283, 284, 285, 286, 287, 288, 289, 290, 291, 292, 293, 294, 295, 296, 297, 298, 299, 300, 301, 302, 303, 304, 305, 306, 307, 308, 309, 310, 311, 312, 313, 314, 315, 316, 317, 318, 319, 320, 321, 322, 323, 324, 325, 326, 327, 328, 329, 330, 331, 332, 333, 334, 335, 336, 337, 338, 339, 340, 341, 342, 343, 344, 345, 346, 347, 348, 349, 350, 351, 352, 353, 354, 355, 356, 357, 358, 359, 360, 361, 362, 363, 364, 365, 366, 367, 368, 369, 370, 371, 372, 373, 374, 375, 376, 377, 378, 379, 380, 381, 382, 383, 384, 385, 386, 387, 388, 389, 390, 391, 392, 393, 394, 395, 396, 397, 398, 399, 400, 401, 402, 403, 404, 405, 406, 407, 408, 409, 410, 411, 412, 413, 414, 415, 416, 417, 418, 419, 420, 421, 422, 423, 424, 425, 426, 427, 428, 429, 430, 431, 432, 433, 434, 435, 436, 437, 438, 439, 440, 441, 442, 443, 444, 445, 446, 447, 448, 449, 450, 451, 452, 453, 454, 455, 456, 457, 458, 459, 460, 461, 462, 463, 464, 465, 466, 467, 468, 469, 470, 471, 472, 473, 474, 475, 476, 477, 478, 479, 480, 481, 482, 483, 484, 485, 486, 487, 488, 489, 490, 491, 492, 493, 494, 495, 496, 497, 498, 499, 500, 501, 502, 503, 504, 505, 506, 507, 508, 509, 510, 511, 512, 513, 514, 515, 516, 517, 518, 519, 520, 521, 522, 523, 524, 525, 526, 527, 528, 529, 530, 531, 532, 533, 534, 535, 536, 537, 538, 539, 540, 541, 542, 543, 544, 545, 546, 547, 548, 549, 550, 551, 552, 553, 554, 555, 556, 557, 558, 559, 560, 561, 562, 563, 564, 565, 566, 567, 568, 569, 570, 571, 572, 573, 574, 575, 576, 577, 578, 579, 580, 581, 582, 583, 584, 585, 586, 587, 588, 589, 590, 591, 592, 593, 594, 595, 596, 597, 598, 599, 600, 601, 602, 603, 604, 605, 606, 607, 608, 609, 610, 611, 612, 613, 614, 615, 616, 617, 618, 619, 620, 621, 622, 623, 624, 625, 626, 627, 628, 629, 630, 631, 632, 633, 634, 635, 636, 637, 638, 639, 640, 641, 642, 643, 644, 645, 646, 647, 648, 649, 650, 651, 652, 653, 654, 655, 656, 657, 658, 659, 660, 661, 662, 663, 664, 665, 666, 667, 668, 669, 670, 671, 672, 673, 674, 675, 676, 677, 678, 679, 680, 681, 682, 683, 684, 685, 686, 687, 688, 689, 690, 691, 692, 693, 694, 695, 696, 697, 698, 699, 700, 701, 702, 703, 704, 705, 706, 707, 708, 709, 710, 711, 712, 713, 714, 715, 716, 717, 718, 719, 720, 721, 722, 723, 724, 725, 726, 727, 728, 729, 730, 731, 732, 733, 734, 735, 736, 737, 738, 739, 740, 741, 742, 743, 744, 745, 746, 747, 748, 749, 750, 751, 752, 753, 754, 755, 756, 757, 758, 759, 760, 761, 762, 763, 764, 765, 766, 767, 768, 769, 770, 771, 772, 773, 774, 775, 776, 777, 778, 779, 780, 781, 782, 783, 784, 785, 786, 787, 788, 789, 790, 791, 792, 793, 794, 795, 796, 797, 798, 799, 800, 801, 802, 803, 804, 805, 806, 807, 808, 809, 810, 811, 812, 813, 814, 815, 816, 817, 818, 819, 820, 821, 822, 823, 824, 825, 826, 827, 828, 829, 830, 831, 832, 833, 834, 835, 836, 837, 838, 839, 840, 841, 842, 843, 844, 845, 846, 847, 848, 849, 850, 851, 852, 853, 854, 855, 856, 857, 858, 859, 860, 861, 862, 863, 864, 865, 866, 867, 868, 869, 870, 871, 872, 873, 874, 875, 876, 877, 878, 879, 880, 881, 882, 883, 884, 885, 886, 887, 888, 889, 890, 891, 892, 893, 894, 895, 896, 897, 898, 899, 900, 901, 902, 903, 904, 905, 906, 907, 908, 909, 910, 911, 912, 913, 914, 915, 916, 917, 918, 919, 920, 921, 922, 923, 924, 925, 926, 927, 928, 929, 930, 931, 932, 933, 934, 935, 936, 937, 938, 939, 940, 941, 942, 943, 944, 945, 946, 947, 948, 949, 950, 951, 952, 953, 954, 955, 956, 957, 958, 959, 960, 961, 962, 963, 964, 965, 966, 967, 968, 969, 970, 971, 972, 973, 974, 975, 976, 977, 978, 979, 980, 981, 982, 983, 984, 985, 986, 987, 988, 989, 990, 991, 992, 993, 994, 995, 996, 997, 998, 999, 1000

Enclosed of the Department are found 10 copies of the report of the Special Advisory Board on the subject of the proposed amendment to the Constitution of the United States, which was adopted by the Board on the 15th day of June, 1913.

Very respectfully,
[Signature]
Secretary



~~DEPARTMENT OF AGRICULTURE~~

~~WASHINGTON~~

THE
FILE OF
WASHINGTON

September 15, 1950

SECRETARY'S MEMORANDUM NO. 12,70

Delegation of Functions Under The Defense Production Act of 1950

triple #
Pursuant to the provisions of Executive Order No. 10161 delegating functions to the Secretary of Agriculture under the Defense Production Act of 1950, the following delegations of functions, to be exercised under my general direction and supervision, are hereby made:

1. *←* (1) All functions vested in the Secretary of Agriculture or the Department of Agriculture under Parts I, II, III, except in respect to lumber, and VII of said Order, are hereby delegated to the Administrator, Production and Marketing Administration.

2. *←* (2) The functions vested in the Secretary of Agriculture by Part III of the Executive Order in respect to lumber, are hereby delegated to the Chief of the Forest Service.

3. *←* (3) The functions vested in the Secretary of Agriculture by Part IX of the Executive Order are hereby delegated to the agencies affected hereby, including the authority of redelegation as prescribed therein.

4. *←* (4) The heads of agencies delegated functions herein may utilize, with the consent of the head thereof, the services of any other agency within the Department in carrying out the functions delegated herein.

5. (5) The Administrator of Production and Marketing Administration shall also have, with respect to food as defined in the said Executive Order, the following functions:

double #
a. *←* (a) immediate responsibility for carrying out any other functions delegated to or otherwise vested in the Department under the provisions of the Defense Production Act of 1950, including Title IV - PRICE AND WAGE STABILIZATION, but excluding TITLE VI - CONTROL OF CONSUMER AND REAL ESTATE CREDIT; and

double #
b. *←* (b) maintenance of liaison and coordination with, and advice to other governmental agencies concerned with functions under provisions of the Defense Production Act of 1950 (except Title VI) or other phases of the nation's defense production program.

6. (6) Nothing herein shall be construed to delegate any function not permitted by the Order or the statute to be delegated.

Charles F. Brannan
Secretary of Agriculture

WAR

DEPARTMENT OF AGRICULTURE
WASHINGTON



September 15, 1930

SECRETARY'S MEMORANDUM NO. _____

Delegation of Functions Under the Defense Production Act of 1930

Pursuant to the provisions of Executive Order No. 10181 delegating functions to the Secretary of Agriculture under the Defense Production Act of 1930, the following delegations of functions, to be exercised under my general direction and supervision, are hereby made:

(1) All functions vested in the Secretary of Agriculture or the Department of Agriculture under Parts I, II, III except in respect to Lumber, and VII of said Order, are hereby delegated to the Administrator, Production and Marketing Administration.

(2) The functions vested in the Secretary of Agriculture by Part III of the Executive Order in respect to Lumber, are hereby delegated to the Chief of the Forest Service.

(3) The functions vested in the Secretary of Agriculture by Part IX of the Executive Order are hereby delegated to the agencies affected hereby including the authority of reorganization as prescribed therein.

(4) The heads of agencies delegated functions herein may, utilize, with the consent of the head thereof, the services of any other agency within the Department in carrying out the functions delegated herein.

(5) The Administrator of Production and Marketing Administration shall also have, with respect to food as defined in the said Executive Order, the following functions:

(a) Immediate responsibility for carrying out any other functions delegated to or otherwise vested in the Department under the provisions of the Defense Production Act of 1930, including Title IV - PRICE AND WAGE STABILIZATION, but excluding Title VI - CONTROL OF COMMERCE AND REVENUE CREDITS; and (b) maintenance of liaison and coordination with, and advice to other governmental agencies concerned with functions under provisions of the Defense Production Act of 1930 (except Title VI) or other phases of the nation's defense production program.

(6) Nothing herein shall be construed to delegate any function not permitted by the Order or the statute to be delegated.

Secretary of Agriculture

UNITED STATES DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington 25, D. C.

DEPARTMENT OF AGRICULTURE

WASHINGTON



March 9, 1951

MEMORANDUM NO. 1270, REVISION 1

Delegation of Functions Under the Defense Production Act of 1950

The delegation of functions effected by Secretary's Memorandum No. 1270 (15 F.R. 6424), issued September 15, 1950, pursuant to Executive Order No. 10161 (15 F.R. 6105), is hereby approved, confirmed, and adopted as a delegation of functions pursuant to Executive Order No. 10161, Executive Order No. 10200 (16 F.R. 61), and Defense Production Administration Delegation No. 1 (16 F.R. 738), subject to the following revisions:

1. The words "except in respect to lumber" are deleted from paragraph 1 of Secretary's Memorandum No. 1270.
2. Paragraph 2 of said memorandum is revised to read as follows:
 - a. The Chief of the Forest Service shall have, with respect to timber and timber products, the functions of maintenance of liaison and coordination with, and advice to, other governmental agencies concerned with functions under the provisions of the Defense Production Act of 1950 (except Title VI) or other phases of the nation's defense production program.

All action heretofore taken pursuant to Secretary's Memorandum No. 1270 is hereby approved, ratified, and confirmed.

Secretary

Original

WAR 2

UNITED STATES DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington 25, D. C.
DEPARTMENT OF AGRICULTURE
WASHINGTON



March 9, 1951

MEMORANDUM NO. 1270, REVISION 1

Delegation of Functions Under the Defense Production Act of 1950

The delegation of functions effected by Secretary's Memorandum No. 1270 (12 P.R. 6424), issued September 12, 1950, pursuant to Executive Order No. 10161 (12 P.R. 6102), is hereby approved, confirmed, and adopted as a delegation of functions pursuant to Executive Order No. 10161, Executive Order No. 10200 (12 P.R. 61), and Defense Production Administration Delegation No. 1 (12 P.R. 738), subject to the following revisions:

1. The words "except in respect to timber" are deleted from paragraph 1 of Secretary's Memorandum No. 1270.

2. Paragraph 2 of said memorandum is revised to read as follows:

a. The Chief of the Forest Service shall have, with respect to timber and timber products, the functions of maintenance of liaison and coordination with, and advice to, other governmental agencies concerned with functions under the provisions of the Defense Production Act of 1950 (except Title VI) or other phases of the nation's defense production program.

All action heretofore taken pursuant to Secretary's Memorandum No. 1270 is hereby approved, ratified, and confirmed.

Secretary

UNITED STATES DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington 25, D. C.

March 9, 1951

~~UNITED STATES DEPARTMENT OF AGRICULTURE~~
~~Office of the Secretary~~

~~Secretary's~~ Memorandum No. 1270, ~~Amendment~~ ^{Revision} 17

2#

DELEGATION OF FUNCTIONS UNDER THE DEFENSE PRODUCTION ACT OF 1950

3#
[The delegation of functions effected by Secretary's
Memorandum No. 1270 (15 F.R. 6424), issued September 15, 1950,
pursuant to Executive Order No. 10161 (15 F.R. 6105), is hereby
approved, confirmed, and adopted as a delegation of functions
pursuant to Executive Order No. 10161, Executive Order No. 10200
(16 F.R. 61), and Defense Production Administration Delegation
No. 1 (16 F.R. 738), subject to the following ^{revisions:} ~~amendments:~~

1. # ~~(a)~~ The words "except in respect to lumber" are deleted
from paragraph ~~(1)~~ of Secretary's Memorandum No. 1270.

2. # ~~(b)~~ Paragraph ~~(2)~~ of said memorandum is ^{revised} ~~amended~~ to
read as follows:

~~(a)~~
~~(2)~~ The Chief of the Forest Service shall have, with
respect to timber and timber products, the functions
of maintenance of liaison and coordination with, and
advice to, other governmental agencies concerned with
functions under the provisions of the Defense Produc-
tion Act of 1950 (except Title VI) or other phases of
the nation's defense production program.

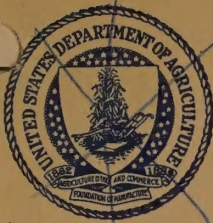
[All action heretofore taken pursuant to Secretary's
Memorandum No. 1270 is hereby approved, ratified, and confirmed.

Issued this 9 day of Mar. 1951.

Charles F. Harman

Secretary of Agriculture

Single space, except as
indicated by #



DEPARTMENT OF AGRICULTURE
WASHINGTON 25, D. C.

October 20, 1950

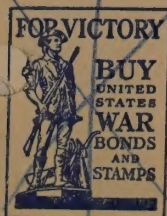
MEMORANDUM NO. 1271

American Red Cross Blood Program → *Center*

The need for blood donations is acute. Donations of blood to the American Red Cross promise very great individual and group returns. In all other contributions which we are asked to make we frequently receive our satisfaction from the feeling of well-being that comes from helping someone else. In giving blood for this program we develop that same feeling, enhanced by the knowledge that our contribution may have been directly responsible for saving someone's life.

I hope that the employees of the Department of Agriculture will enthusiastically support this program for the benefit of themselves and their families, the community, the armed forces and the Nation in civilian defense.

B. T. Hutchison
Acting Secretary



PERSONNEL 6-3

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON

~~November 8, 1950~~
9
November 9, 1950

MEMORANDUM NO. 1272

Historical Accounts

From time to time employees retire from the service of the Department who have been associated for many years with certain Department programs or with important developments in American agriculture and who have accumulated a wealth of knowledge with respect to these matters. Often this knowledge, if it could be set down, would be of great value in helping us to understand the evolution of programs and institutions, to weigh the successes and failures of past efforts, and to cope more successfully with problems as they arise in the future.

Gifford Pinchot's "Breaking New Ground" is an outstanding example of what I have in mind. Again, the historical accounts which we have built up relating to activities in the Second World War are proving very helpful in planning a number of our activities under the defense program.

It seems to me that it would be a very desirable thing for the agencies of the Department to consider each year whether any of their employees who are about to retire should be asked to prepare accounts of the development of programs or activities with which they have been associated. If so, they would need to be freed from their regular duties for an appropriate length of time and given necessary facilities. The number of such instances would, of course, be small and might be no more than one or two in the entire Department at any given time.

In some cases employees who have already retired might be asked to prepare such accounts.

Occasionally when an employee has served in more than one agency or his activities have extended over a very wide and important area, it may be desirable that he be invited by the Secretary to prepare such an account and that joint arrangements be made to provide the necessary facilities. In such cases it will be appreciated if the head of the agency where the employee is now located will submit his name to me.

I am asking the Department Committee on Agricultural History, of which Dr. O. C. Stine is chairman, to work with the agencies of the Department in considering matters relating to this memorandum.

C. J. Morris
Acting Secretary

ORGANIZATION I



UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON, D. C.

Historical Section

From time to time employees transfer from the service of the Department who have been associated for many years with certain special programs or with important developments in various agencies, and who have accumulated a wealth of knowledge and experience. It is of course to be regretted that this knowledge, in its totality, is not being passed on to the new employees. It is to be regretted that the evaluation of the work of these employees, and the recognition of their services, is not being given the attention it deserves. It is to be regretted that the records of their work are not being kept in a systematic and accessible manner.

Historical Section is an outstanding example of the work of the Department. It is a record of the work of the Department, and it is a record of the work of the Department. It is a record of the work of the Department, and it is a record of the work of the Department. It is a record of the work of the Department, and it is a record of the work of the Department.

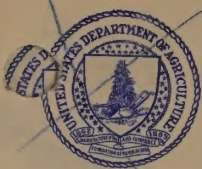
It seems to me that it would be a very desirable thing for the Department to have a historical section. It would be a very desirable thing for the Department to have a historical section. It would be a very desirable thing for the Department to have a historical section. It would be a very desirable thing for the Department to have a historical section. It would be a very desirable thing for the Department to have a historical section.

In some cases employees who have been in the Department for many years have accumulated a wealth of knowledge and experience. It is of course to be regretted that this knowledge, in its totality, is not being passed on to the new employees. It is to be regretted that the evaluation of the work of these employees, and the recognition of their services, is not being given the attention it deserves. It is to be regretted that the records of their work are not being kept in a systematic and accessible manner.

Essentially, when an employee has served in the Department for a long time, he has accumulated a wealth of knowledge and experience. It is of course to be regretted that this knowledge, in its totality, is not being passed on to the new employees. It is to be regretted that the evaluation of the work of these employees, and the recognition of their services, is not being given the attention it deserves. It is to be regretted that the records of their work are not being kept in a systematic and accessible manner.

I am sending this report and suggestions on the Historical Section of the Department to the Secretary of the Department. I am sending this report and suggestions on the Historical Section of the Department to the Secretary of the Department. I am sending this report and suggestions on the Historical Section of the Department to the Secretary of the Department.

[Handwritten signature]
Secretary



DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON

November 21, 1950

MEMORANDUM NO. 1273-19

Federal Records Act of 1950 - 26

The 81st Congress recently enacted Public Law 754. Title V of this law, "The Federal Records Act of 1950", provides for the inauguration of new programs and the extension of existing programs for the management of records throughout the Federal Government.

The Federal Records Act places specific responsibility on the Administrator of the General Services Administration and the heads of agencies for compliance with Federal records requirements. This act implements previous authority given the Administrator in Public Law 152, by defining his responsibilities in the field of records management and by specifically authorizing him to establish and operate records centers. In addition, the Act requires the head of each Federal agency to establish and maintain a program for the economical and efficient management of the agency's records. There is the further requirement in the law that each agency create and preserve adequate records documenting its organization, functions, policies, and essential transactions - an injunction that heretofore has been lacking, generally, in the Federal Statutes.

The Department of Agriculture is composed of many individual agencies, some of which were established within the Department to carry out specific programs and others which were created as independent establishments and later came to the Department. These agencies, in carrying out their programs, continually create and accumulate records. These records, in the aggregate, are the documentary evidence of the administrative and functional activities of the Department of Agriculture.

It is important that each agency of this Department establish and maintain an adequate records management program as an integral part of its management function. Such a program should include a constant effort to improve records management in all of its aspects, from the creation of records to their eventual disposition.

The Office of Plant and Operations shall continue to exercise leadership by assisting the agencies in their records management activities and shall administer the provisions of the Federal Records Act of 1950 as it affects the Department.

B. F. Hutchinson

Assistant Secretary

RECORDS

DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON

November 11, 1950

MEMORANDUM FOR THE SECRETARY

Federal Records Act of 1950

The Act Congress recently enacted Public Law 561, Title V of this law, "The Federal Records Act of 1950," provides for the management of new programs and the extension of existing programs for the management of records throughout the Federal Government.

The Federal Records Act places specific responsibility on the Administrator of the General Services Administration and the heads of agencies for compliance with Federal records requirements. This act implements previous authority given the Administrator in Public Law 435, by defining his responsibilities in the field of records management and by specifically authorizing him to establish and operate records centers. In addition, the Act requires the head of each Federal agency to establish and maintain a program for the economical and efficient management of the agency's records. There is the further requirement in the law that each agency create and preserve adequate records documenting its organization, functions, policies and essential transactions - an institution that heretofore has been lacking, generally, in the Federal statistics.

The Department of Agriculture is composed of many individual agencies, some of which were established within the Department to carry out specific programs and others which were created as independent establishments and later came to the Department. These agencies, in carrying out their programs, continually create and accumulate records. These records, in the aggregate, are the most valuable evidence of the administrative and functional activities of the Department of Agriculture.

It is important that each agency of this Department establish and maintain an adequate records management program as an integral part of its management function. Such a program should include a constant effort to improve records management in all of its aspects, from the creation of records to their eventual disposition.

The Office of Plans and Operations shall continue to exercise leadership by assisting the agencies in their records management activities and shall administer the provisions of the Federal Records Act of 1950 as it affects the Department.

Assistant Secretary

DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON

November 28, 1950

MEMORANDUM NO. 1274-18

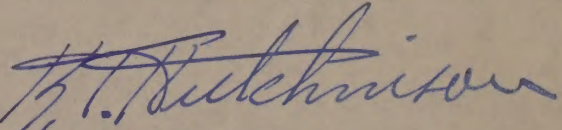
Management Policy Committee of Department Management Program

The Management Policy Committee of the Department Management Program will be composed of the following members:

K. T. Hutchinson, Assistant Secretary, Chairman
S. P. Williams, Office of the Secretary, Vice Chairman
B. T. Shaw, ARA
O. V. Wells, BAE
T. Roy Reid, Personnel
Ralph S. Roberts, B&F
A. B. Thatcher, P&O
John A. Baker, Secretary's Office
Staff Director of the Policy and Program Committee

William S. Harris, Office of the Secretary, will serve as Secretary of the Committee.

As stated in 1AR656b the Management Policy Committee shall be responsible for establishing over-all policies and adopting plans necessary for carrying on all phases of the Management Program. It shall also serve as a subcommittee of the Policy and Program Committee and shall assist this Committee in carrying out management phases of its responsibilities for continuing review and coordination of Department programs.


Assistant Secretary

DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON

November 14, 1942

MEMORANDUM NO. 127

Management Policy Committee of Department Management Program

The Management Policy Committee of the Department Management Program will be composed of the following members:

- W. T. Hutchinson, Assistant Secretary, Chairman
- W. P. Williams, Office of the Secretary, Vice Chairman
- W. T. Shaw, ASB
- W. V. Wells, ASB
- W. Roy Reid, Personnel
- Ralph S. Roberts, ASB
- A. E. Truescher, ASB
- John A. Baker, Secretary's Office
- Staff Director of the Policy and Program Committee

William S. Harris, Office of the Secretary, will serve as Secretary of the Committee.

As stated in paragraph the Management Policy Committee shall be responsible for establishing over-all policies and adopting plans necessary for carrying on all phases of the Management Program. It shall also serve as a subcommittee of the Policy and Program Committee and shall assist the Committee in carrying out management phases of its responsibilities for continuing review and coordination of department programs.

Assistant Secretary